



CITY of BERLIN

NEW HAMPSHIRE



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Annual Report

JANUARY 31, 1967



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SEVENTIETH

Annual Report



City of Berlin

NEW HAMPSHIRE

JANUARY 31, 1967

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Photos by Bernard Lettre

Municipal Directory

FINANCE DIRECTOR — Donald F. McKay
CITY CLERK — Mary E. Morgan
DEPUTY CITY CLERK — Rosa Jutras
TREASURER — George J. Dion
TAX COLLECTOR — L. Laurier Rousseau
CITY ATTORNEY — Arthur J. Bergeron
POLICE CHIEF — Paul Tremblay
FIRE CHIEF — Adelard Labranche — Lucien Lamontagne
CIVIL DEFENSE DIRECTOR — Irving Quimby
HEALTH OFFICER & MILK INSPECTOR — Robert Delisle
INSPECTOR — Lucien Roy
OVERSEER OF PUBLIC WELFARE — Maurice A. Belanger
RECREATION DIRECTOR — Robert Lowe
LIBRARIAN — Mrs. Germaine Thompson
SUPERINTENDENT OF SCHOOLS — Lawrence W. Dwyer
CITY ENGINEER — Clarence J. Brungot
AIRPORT MANAGER — Clarence J. Brungot
SUPERINTENDENT & ENGINEER, WATER WORKS — Ernest Tankard
MAYOR — Norman J. Tremaine

CITY COUNCIL:

WARD 1	Elmer Blackburn	Dominic Cellupica	Richard Audette
WARD 2	John Sullivan	Robert Olivier	Maurice Dumais
WARD 3	Lionel Parent	Donald Borchers	John Morton
WARD 4	Sylvio Croteau	Laurier Fortier	Richard Demers

BOARD OF ASSESSORS

Leon T. Dubey, Chairman - Louis Jolin - Roland Lessard

BOARD OF EDUCATION

Mrs. Channing Evans, Chairman - Leopold Bouchard - Alcide Saucier

PARKS & PLAYGROUNDS COMMISSION

Mrs. Olive Thibodeau, Chairman - Gus Rooney - Warren Langley

BOARD OF WATER COMMISSIONERS

Richard Gunn, Chairman - Michael I. Murphy - Edward Murphy
Robert Gagliuso

BOARD OF HEALTH

William Barrett, Chairman - Dr. E. M. Danais - Mrs. Frederick Walker

POLICE COMMISSION

Mark Hamlin, Chairman - Elmer York - Eli Roy

PLANNING BOARD

Thomas Christiansen, Chairman - Hon. Norman J. Tremaine
Herbert Spear - Romeo Lavigne - Louis Rancourt - Robert Hisey
Nicholas Darchik - Council Member: Richard Audette
City Engineer: C. J. Brungot

LIBRARY TRUSTEES

Paul Morin, Chairman - Mrs. Lorraine Rivard - Roger Barbin

BERLIN DISTRICT COURT

Justice: J. Louis Blais - Judge: George H. Keough
Clerk of Court: Lucien Fortier

CEMETERY TRUSTEES

Michael Irwin Murphy - Irving Morrison - J. Murray Hamilton

HOUSING AUTHORITY

Clarence Welch, Chairman - Romeo Blouin
Albert Drouin - Lawrence Morel - Robert Morin

ZONING BOARD OF ADJUSTMENT

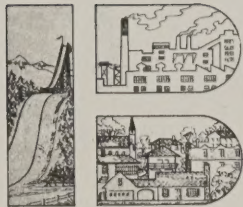
Leo G. Ouellette, Chairman - Frederick Walker
Robert F. Morton - Roland Lambert - Eugene Erickson



Photo by Mt. Forist Studio

MAYOR NORMAN J. TREMAINE

BERLIN



NEW HAMPSHIRE 03570

The City That Trees Built

August 22, 1967

To the Citizens of Berlin:

First of all, may I tell you how much I appreciate your letting me participate in your local record. I must warn you, however, that any record of the accomplishments of the Mayor & Council in the past year is in my mind a more fit subject for a thousand-page volume than a letter, however heartfelt. Therefore, I believe it will be more fruitful if I confine myself to a few of the highlights of our history in the past year.

The members of the Council have worked throughout the year with unsurpassable skill - I extend to them my warmest thanks.

Our accomplishments are the work of many hands and many minds - the Council as a whole, the Department Heads, men and women employed by our City.

Balancing budget and ending year with a SURPLUS of \$117,000.00

Workmen's Compensation

Worked with Board of Underwriters and improved Fire Department

Great deal of study of Urban Renewal, Water Pollution, and Dead River Project

Program to remove old dilapidated buildings from our City

Reactivated Civil Defense work

Planning new headquarters for Police and Recreation Departments

Improved and repaired all city buildings.

Therefore make this not a year of celebration primarily, but rather a day of rededication to the task that yet remains ahead of us.

The only limit to our realization of tomorrow will be our doubts of today. Let us move forward with strong and active faith.

Sincerely,

Norman J. Tremaine
Norman J. Tremaine
Mayor

Executive Department

DONALD F. MCKAY



FINANCE DEPARTMENT

Issued 2,078 Purchase Orders (excluding Schools).

Called for 15 bids during the year.

Kept the Central Accounts for the whole City for expenditures totalling \$6,048,492.04.

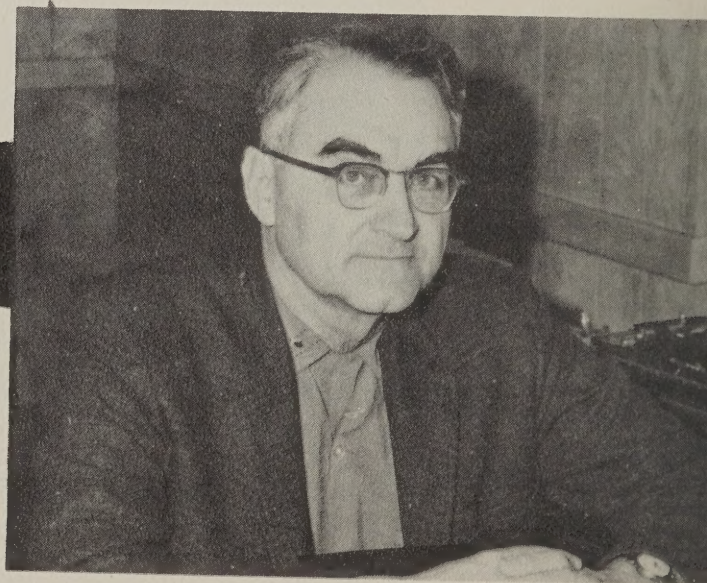
Billed various departments for 119,101 gallons of gasoline dispensed through Central Services.

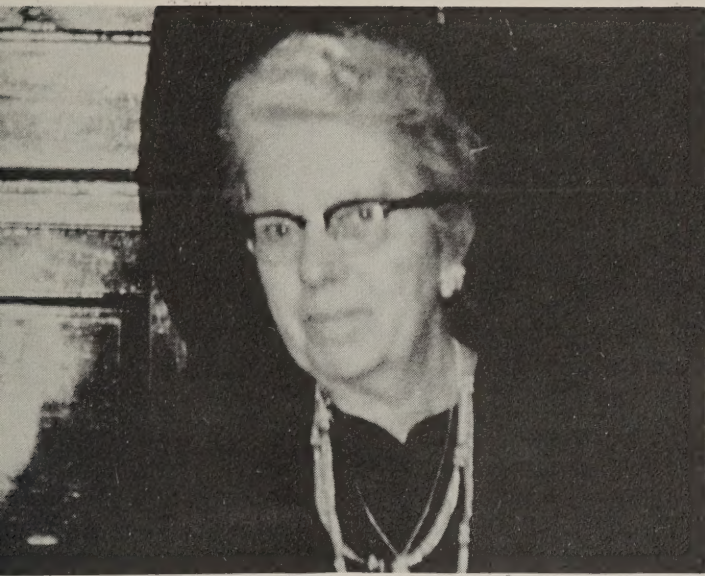
Billed various departments for supplies to the amount of \$1,504.21.

Kept records for Industrial Development Committee, Planning Board, Citizens Advisory Committee.

City Solicitor

ARTHUR J. BERGERON





City Clerk

MARY E. MORGAN

During the year 1966, the office of the city clerk filed and indexed 1467 financing statements, sales and mortgages, recorded 133 marriages, 266 births and 201 deaths; registered 8,550 cars, trucks, trailers, etc., and issued 657 dog licenses.

Copies of all vital statistics were forwarded to the Department of Vital Statistics at Concord and copies of all birth certificates were made for parents.

Cemetery lots were sold and deeds issued and recorded.

Orders were issued for the digging of all graves.

Bills were collected for work done by the Public Works and Fire Departments.

A report of all cash transactions in the office was issued to the city treasurer once each month.

All taxicab licenses are also issued from this office.

A report was issued each month to the State Retirement System as was a report to the Blue-Cross Blue-Shield Services.

All Metropolitan sick and death benefit claims were processed.

The city clerk also acts as clerk of the City Council, recording minutes of each meeting, public hearings, filing and indexing petitions, reports, etc.

The city clerk is also agent for the N. H. Fish & Game Dept.

VITAL STATISTICS

The following tabulation shows the listings of marriages, births and deaths as recorded during the past five years:

	1962	1963	1964	1965	1966
Marriages	124	121	102	111	133
Births	394	381	352	307	266
Deaths	186	189	161	221	201

FINANCIAL

Collected for the City of Berlin and credited to the appropriate departments, the following sums:

Automobile taxes	\$116,702.38	
Dog Taxes	1,408.00	
City Hall & Other Buildings	801.29	
Public Works Dept.	6,260.24	
Fire Department	4,689.74	
Election Expenses	111.00	
Municipal Halls	217.00	
City Clerk's Dept. - Fees	4,930.45	
City Clerk's Dept. - Licenses, etc.	574.00	
Central Services	18,241.57	
Tax Deeds	100.00	
Miscellaneous	14.40	\$154,050.07
Paid City Treasurer		\$154,050.07

MARY E. MORGAN
City Clerk

Tax Collector

L. LAURIER ROUSSEAU



Sent 8306 Poll and Head Tax Bills.

Sent 3,751 Property Tax Bills.

Collected \$1,431,203.15 during the year.

At the close of the fiscal year 52% of the 1966 Tax Levy had been collected. This small percentage of Collection during the Fiscal Year was due to the 1966 Property Tax Bills being mailed January 20, 1967.

Respectfully submitted,

L. LAURIER ROUSSEAU
Collector of Taxes

City Treasurer

GEORGE J. DION

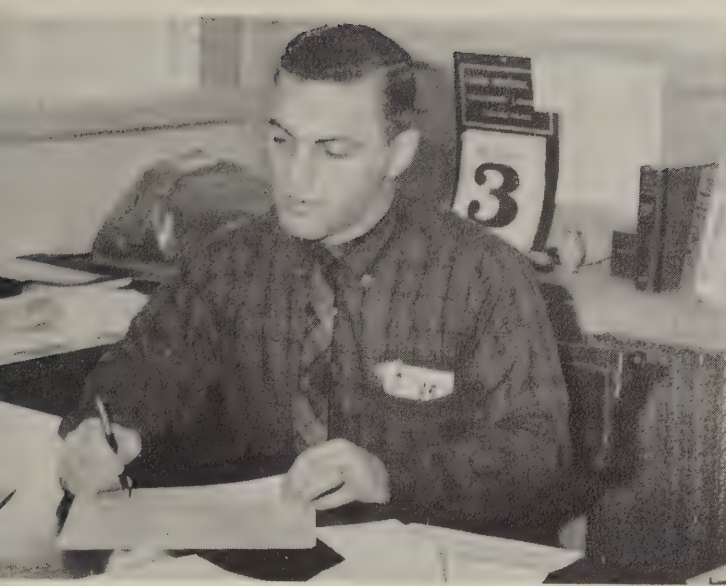
Issued over 14,849 payroll checks.

Issued over 4,895 other checks.

Deposited \$6,193,667.64 in designated depositories and disbursed \$6,048,492.04.

Issued \$3,800,000 and repaid \$2,900,000 tax anticipation notes.

Issued \$250,000 bonds for the Berlin Water Works.



Assessors

LOUIS H. JOLIN

The following is a summary inventory of taxable property in the City of Berlin for the year 1966. Taxable property is now valued at full and true value due to a complete re-valuation program conducted during the year.

Real Estate Land & Buildings	\$40,101,530
Factory Buildings & Land	13,145,960
Factory Machinery	16,380,390
Electric Plants	6,363,430
Stock in Trade of Merchants	3,038,240
Stock in Trade of Manufacturers	2,523,850
Boats and Launches 90	20,320
Dairy Cows 15	1,500
Poultry 3,030	1,215
Gasoline Pumps & Tanks	106,590
Road Building & Construction Machinery	412,230
TOTAL Valuation Before Exemptions Allowed	82,095,255
LESS: War Service Exemptions	952,000
Blind Exemptions	3,000
Neatstock Exemptions	1,000
Poultry Exemptions	350
TOTAL Exemptions Allowed	956,350
NET TOTAL Valuation On Which Tax Rate Is Computed	<u>\$81,138,905</u>

Police Department

PAUL A. TREMBLAY



Report of City Marshal

To His Honor the Mayor and the City Council.

Gentlemen:

I herewith submit my report as City Marshal for the year ending December 31, 1966.

The function of the police department is to prevent crime, apprehend those who have committed criminal acts and bring them before the courts. This department is also charged with enforcement of the laws and ordinances of the City, and the control of traffic.

The department hired one new man during the year, this was as a replacement due to one man leaving to accept employment elsewhere.

Two officers from the department attended a three weeks police training school in Concord, New Hampshire, conducted by the N. H. State Police.

Some of the departmental activities during the year:

Assaults	10
Burglary-Breaking and entering	20
Auto Theft	11
Larceny	49
Rape (Attempted)	1
Robbery	2
Malicious damage	47
Investigation of crimes	140
Complaints investigated	1,112
Escorts to Banks, Post Office	906
Automobile accidents investigated	289
Railroad cars checked	65
Animal Calls	786
Ambulance Calls	174
Doors found unlocked, owner notified	589
Blood Run	17
Complaints on dogs	88
Deaths investigated	14
Violation of Motor Vehicle Laws	213
Drunkenness	56
Driving While Intoxicated	32
All others	41



Fire Department

LUCIEN LAMONTAGNE

THE FIRE DEPT. HAD THE FOLLOWING ALARMS:

Dwellings — 72
Stores — 16
Mills and factories — 15
Storage bulk plants — 4
Automobile and trucks — 28
Non-residential buildings — 9
Grass & Dumps — 69
False Alarms — 15
Investigation & Emergency calls — 4
Miscellaneous & Inspections & Training — 48

IN PROVIDING FIRE PROTECTION FOR THE CITY THE DEPARTMENT:

Traveled — 974 miles

Worked 269 hours and 37 minutes on above calls

Laid 10,900 feet of 2½" hose

Laid 10,925 feet of 1½" hose

Laid 7,140 feet of ¾" booster line

Used 95,395 gallons of water from booster tanks

Used 729 feet of ladders

Lighting units were used 11 times

Used smoke ejector and generator 18 times

Used 55 lbs. of extinguisher dry powder

Used 30 lbs. of CO 2 chemical

Used Scott Air Packs 10 times

Used 20 gallons of liquid foam

Indian pumps were used 4 times

Chimney weight for plugged chimneys 5 times

Personnel: 27 Regulars, 30 Call

Civil Defense

IRVING W. QUIMBY



We now have an office in City Hall adjacent to the Mayor's Office. It is open on Monday and Friday mornings with a secretary in attendance.

We are participating in the Federal Government Personnel and Administration Program from which the City is reimbursed for 50% of the administrative expenses.

The establishing of this office and the employment of a part-time secretary was considered in the best interests of the City to insure the continuity of Civil Defense information.

Approval has been received from the Federal Government for the purchase of equipment to enable us to have direct communication with Radio Station W.M.O.U. from City Hall.

We have procured surplus equipment from the N. H. Surplus Property Division at a minimum of cost.

Training of personnel consisted of five (5) courses in Radiological Monitoring for instructors and monitors; Personal & Home Survival; Medical Self-Help and Civil Defense Management.

Respectfully submitted,
IRVING QUIMBY, Director

7/31/67



Health Department

ROBERT A. DELISLE

INSPECTION SERVICES OF THIS DEPARTMENT:

Inspected 6 Dairies (including 20
producer/farmers)
Inspected 55 Restaurants
Inspected 46 Markets
Inspected 5 Lunch Programs (School)
Issued 136 building permits having an estimated
construction cost in excess of \$274,512.00
Issued 157 building permits with no declared/
stated value

MEDICAL-CLINICAL SERVICES:

Number of Office Patients	931
Number of Office Visits	1490

IMMUNIZATIONS GIVEN DURING THE YEAR:

Sabin Vaccine	627
Salk Vaccine	2
D.T.P. Vaccine	796
Smallpox Vaccine	286
Measles Vaccine	162
Influenza Vaccine	50
Tetanus Vaccine	97

CLINICAL ATTENDANCE RECORD:

Baby	819
Pre-School	1105
Orthopedic	268
Tuberculosis	127
Diabetes Detection	820
(Community level only)	
Diabetes Re-test	54

PUBLIC HEALTH NURSING:

Number of home nursing visits	3208
Number of home nursing patients	1311
Number of school nursing visits	432
Number of 1st grade examinations	181
Number of student inspections	1294
Number of home visits (students)	39
Number of children referred to state social agencies	25
Number of defects found at school	1159

SPECIAL SCHOOL TESTING PROGRAMS:

Audiometer Tests	365
Orthorater Tests	122
Tuberculin Heaf Tests	446

RESPECTFULLY SUBMITTED:

ROBERT A. DELISLE
Health Officer

Welfare Department

MAURICE A. BELANGER



THE FUNCTION OF THE WELFARE DEPARTMENT IS:

To assist qualified persons who are in need.

To advise those needy citizens as to what type of assistance is best suited for them and refer them to the proper agency.

To financially participate with Federal and State governments in Categorical Aid such as Old Age Assistance, Alien Old Age Assistance, Aid to Totally and Permanently Disabled.

EXPENDED BY THE DEPARTMENT:

\$ 6,619.91	Groceries	\$121,611.00	Appropriation
10,637.67	Board and Care	98,035.04	Total Expended
11,497.80	Old Age Assistance		
995.07	Fuel	\$ 23,575.96	Unexpended
5,011.44	Rent		
174.39	Footwear		
792.48	Clothing		
1,054.61	Miscellaneous		
10,847.88	Administration		
16,011.45	Alien Old Age Asst.	\$ 2,686.21	Refunds
13,523.15	Totally Disabled		
\$97,406.04	Total Paid for Relief		
629.00	Project		
\$98,035.04	Grand Total Expended		

During the fiscal year Feb. 1, 1966 to Feb. 1, 1967 we aided:

26 cases comprised of 103 individuals and 19 singles on direct relief.

20 cases comprised of 91 individuals and 5 singles on soldiers' aid.

1 case of board and care of adults.

3 cases of board and care of children.

3 cases comprised of 18 individuals and 1 single that we transferred to County.

48 aid to permanently and totally disabled.

32 alien old age assistance cases.

105 old age assistance cases.

FOR A TOTAL OF:

263 cases for the year, a monthly average of 188.

426 individuals for year, a monthly average of 235.

Respectfully submitted,

MAURICE A. BELANGER
Overseer of Public Welfare



Parks and Playgrounds

ROBERT J. LOWE

On October 19, 1966, fire completely destroyed the Recreation Center 2nd and 3rd floors. The fine work of the Berlin Fire department saved the basement from any great damage. Since October 19, the department has been operating on a skeleton program and assisting other organizations in their winter activities.

The Commission has put in many hours attending meetings and seeking advice to bring forth the best possible center for the continuance of its adult and children activities.

The Parks and Playgrounds Commission is one agency that is going to sponsor a Teen Canteen for the Berlin Teenagers. It appears in many instances that while sponsors are willing to do the hard work connected with a group getting started, too often they feel that the job has been finished when the center doors are open for the first time. Joint Adult-Youth planning of policy and activity appears as a common factor for success. The committee has very important and definite functions in the operation of a teen center. It is above all a policy making group determining policy on the basis of the requirements for good administration; the specific needs of the youth for whom the program is planned, and the requirements for keeping the youth and the community at a high pitch.

The joint adult-youth group will meet and co-operate with the Parks & Playgrounds Commission on all programs and objectives in helping to make the Teen Canteen succeed.

In closing the Parks & Playgrounds commission wishes to thank all organizations, churches and city departments for their assistance during the past year.

Mr. Warren Langley, Chairman
Mrs. Olive Thibodeau
Mr. Gus Rooney

Library

GERMAINE THOMPSON



LIBRARY STATISTICS, 1966

	Adult	Juvenile	Total
Fiction	15,326	22,391	37,717
Philosophy	599	21	620
Religion	249	104	353
Social Science	1,137	694	1,831
Philology	34	170	204
Natural Science	496	2,131	2,627
Useful Arts	924	1,100	2,024
Biography	1,201	1,574	2,775
General	39	144	183
Fine Arts	642	1,068	1,710
Literature	1,301	461	1,762
French	73		73
History	1,294	1,068	2,362
Travel	647	682	1,329
Periodicals	3,591	321	3,912
TOTALS	27,553	31,929	59,482

ACCESSIONS, REGISTRATIONS, ETC.

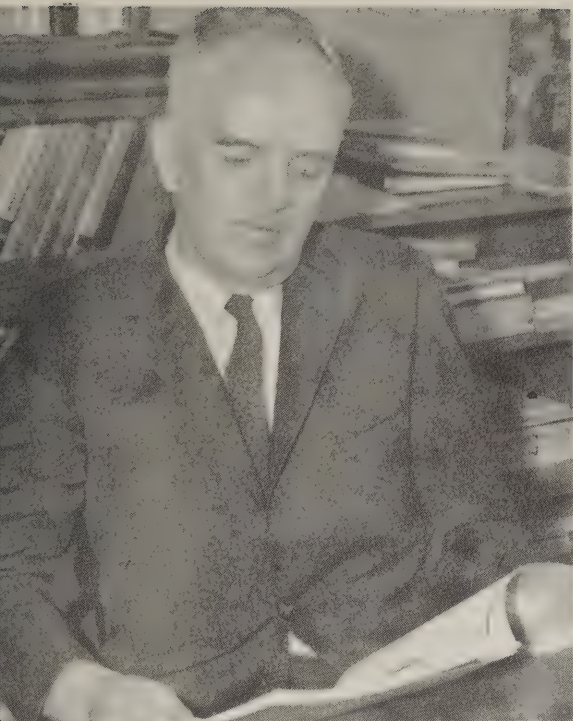
Number of volumes in Library, Dec. 31, 1966	28,931
Number of volumes purchased in 1965	2,500
Gifts to the Library	25
Books lost and discarded	984
Total books, Dec. 31, 1966	30,472
Borrower's cards in Library, Dec. 31, 1966	16,318
New registrations	692
Withdrawals	540
Total registrations	17,275
Books mended	300
Out of town registrations	20
Number of books borrowed from State Library	478

Two members of the staff attended Library Techniques Summer School.

A special program was held for Book Week.

Respectfully submitted,

GERMAINE THOMPSON
Librarian



School Department

LAWRENCE W. DWYER

The story of Berlin schools is still one of growth with all the problems that attend it. These problems include the need for new space, added instructors, and more teaching materials. These problems exist before a background of rising costs in goods and personnel.

Once again we should review growth in our system. Let's do it with figures for five year intervals.

Number of Pupils:	1956	1961	1966
Elementary	623	833	956
Junior High	280	403	549
Senior High	334	279	650
Totals	1237	1515	2155

STAFF

Our staff has grown over the years also. Presently the number employed in the school system is as follows:

Superintendent of Schools	1
High School Principal	1
Assistant Principal	1
Classroom and other Teachers	90
Instructor for Homebound	1
Guidance Director	1
Guidance Counselor	1
School Nurse	1
Secretaries	5
Cafeteria Manager	1
Cafeteria Workers	4
Attendance Officer/Custodian	1
Head Custodian	1
Assistant Foreman	1
Custodians	7
Bus Supervisor/Driver	1
Part-time Bus Drivers	6
Total Personnel	124

The real strength of a school lies in its instructional staff. Berlin has many able and experienced teachers. We must try to retain our good teachers by providing competitive salaries, materials to work with, and a good environment in which to work. Most communities are providing these conditions. This is one more challenge for the City of Berlin to meet.

School Department

ELEMENTARY AND SECONDARY EDUCATION ACT

We could take a brief look at Federal programs in our system. The Elementary and Secondary Education Act is apparently here to stay for a while. Under Title I of this act we are giving guidance service in the elementary grades, maintaining reading labs which take students from all of Berlin schools, and we have provided testing and consultant service which have led to the beginning of what we hope will be at least four or five special classes in Berlin. Also, under Title I support is given to the area mental health clinic on a contract basis.

Two hundred public and parochial students were able to receive special help in reading in our mobile laboratories last summer. We hope to have the same program this summer.

Unfortunately Title I has been only partly funded for this year. We hope that more money will soon be available so the work started can continue. Title II provides books and film strips for both public and parochial schools. The title to these remains by law with the Board of Education which, incidentally, has the responsibility for initiating and approving all programs. Title III (ARISE) is conducted on a regional basis and is operated out of Littleton. This provides unusual cultural opportunities for elementary and secondary students by having artists and craftsmen visit schools and work with students in classrooms and assemblies. We once had high hopes that Title VI to provide funds for programs for handicapped children would become available. This program is moving very slowly, and we are told that no money will become available until fall at the earliest.

MANPOWER TRAINING

There have been fewer Manpower Training programs than usual this year. Berlin has gone from four to two. Presently we are operating a clerk-typist program. This will end in March and our present welding program will end April 28. We hope to have the welding program extended. A side effect of these programs has been the use of equipment made available to our general shops for student use. This has made possible some vocational education that we could not have offered otherwise. Many people have gained skills leading to useful employment through these courses. Thus far we have this number: automatic transmission repairmen, 12; sewing machine operator, 91; welder combination, 95; machine operator, 163, and clerk typist, 36.

GUIDANCE

Guidance plays an important role in our schools. We need academic guidance to help children select their right courses, vocational guidance, and personal counseling. At this time of year, early March, 132 of our present senior class of 230 have applied for admission to post secondary schools. Five years ago only 26 out of 84 graduates went on to further training. Some of last year's students are attending leading colleges including Harvard, Barnard, Smith Tufts and Cornell.

We have continued the same, rather extensive testing program used in the past, to enable us to determine strengths, weakness, and potential of students so they may get maximum help. College Board exams are still being given in Berlin, but they may be moved because of better facilities opening up in other schools.

School Department

BASIC ADULT EDUCATION

The Basic Adult Education Program, made possible under the Economic Opportunity Act and now operating under Title III of E.S.E.A., is now in its second year of operation. This educational opportunity is available to adults eighteen years or older who have not completed the eighth grade. This year's program will last for 25 weeks, from October to April. The program is available to anyone in this area, as the schools are conducted on a regional basis. There are 107 students now participating.

Four levels of instruction are offered to English-speaking adults. Each group meets four hours a week and receives instruction in reading, writing and mathematics. Books, magazines, newspapers, and many audio-visual aids are used as teaching material. Each class has a teacher and teacher aide for the encouragement of individualized instruction.

The program provides a real second chance for many people.

KING SCHOOL KINDERGARTEN

The beginning of a kindergarten at the King School has been successful. Under an experienced and able teacher fifty-six children have attended, thirty-two in the morning session and twenty-four in the afternoon. The room is attractive and pleasant with good furniture. Some more materials for instructional purposes should be purchased before another year.

FUTURE NEEDS

To write about future needs would be bad timing. If the Mayor and Council appoint a building committee, they, along with consultants, would study in depth the type of secondary program which they would recommend for Berlin. There might well be in either their report, or a report to follow, recommendations for the use of existing facilities.

Transfer students this year are about the same in number as last year. A final determination can be made in June. At that time the cost of education for these added students along with the currently enrolled students will be clear, and this information will be presented to the City Council by the Board of Education.

Respectfully submitted,

Mrs. Channing Evans, Chairman

Leopold Bouchard

Alcide Saucier

BOARD
OF
EDUCATION

Lawrence W. Dwyer, Superintendent of Schools

Public Works Department

CLARENCE J. BRUNGOT



The Public Works Department continued its usual maintenance program and regular service such as repair of streets, snow and ice control, garbage collection, maintenance of sewers and catch basins, repair of sidewalks, repainting of traffic control signs, sweeping of streets, and cemetery maintenance.

WORK DONE BY PUBLIC WORKS DEPARTMENT IN 1966

Constructed Church Street Wall
 Constructed Maple Street Wall
 Constructed Western Ave. Wall
 Constructed Clark Street Wall
 Constructed Cemetery Wall
 Constructed Second Avenue Wall
 (Snow Plow Damage)
 Constructed Sweden Street Wall

Constructed Road to Dummer Hill -
 V.O.R. site 100% complete
 Relocated French Hill Road - 90% complete
 Plowed Runway at Airport
 Repaired rest room floor, repaired doors and
 tarred driveway

New sewer - Elm and Summer Streets down to
 Guilmette Street
 New sewer on Forbush Avenue
 100 feet of sewer at end of Willard Street —
 Howard Street — Charron Ave.
 50 feet of sewer laid on Park Street
 Approx. 50 feet of 24 inch sewer installed on
 Haskell Street
 Approx. 2,704 feet of tile pipe laid in 1966
 Cleaned Catch Basins and brooks in all wards.

Graded trench at new Technical School
 Hauled 1,500 yds. of 3/8" crushed rock for tarring
 62,588 sq. yds. of sealing on streets
 1,050 gals. on penetration on new streets
 2,349.64 tons of hot top laid
 283.12 tons of cold patch used
 2,870.83 tons of asphaltic sealer laid
 76.52 tons of curbing laid
 Total cost of asphalt concrete \$48,388.32

Repaired roof of City Garage - 100% complete
 Repaired one room at City Hall, new wall
 veneer and installed new ceiling tile

Painted cross walks and street lines
 Made approx. 250 street signs and installed them
 Hauled 342 loads of rubbish during two weeks
 of Clean-Up
 Cut and regraded Derrah Street - 500 feet
 Cut and regraded Norway Street
 Cut and regraded Rouleau Street
 Grading Memorial Field
 Daily sweeping of streets with mechanical
 brooms and hand sweeping of sidewalks
 Care of East Milan Rd. sanitary land fill
 and Cates Hill dump
 Care of Cemetery, 1 man full time, from May 1st
 to Oct. 1st.
 Made foot bridge over Dead River
 Screening sand for summer use
 Stockpiling sand for winter use
 Stockpiling sand for dump use
 Stockpiling gravel
 Stripping top soil off city pit
 Plow ski jump parking lot
 Repair floor at King School
 Make and repair railings for Sixth Avenue,
 Maple Street, Main Street, Denmark Street,
 Western Avenue and Church Street
 Remove old and replaced with new parking met-
 ers post on Main and Pleasant Streets
 Repaired cross walks to Tondreau parking lot
 Painted Berlin Mills bridge under contract with
 Brannen and the City of Berlin
 Picked up stone chips after tarring and stockpiled
 Dead River Project — 1 man and machine
 Made new sidewalks, repaired old ones
 Setting up and taking down of election booths
 Repair sand bin at City Shop
 Dig for Water Works on Jericho road job
 Repaired cemetery fence
 Cedar posts on Highland Park, Prospect Street
 and Church Street
 Paint inside of city garage.



Water Works

ERNEST F. TANKARD

FORTY-SECOND ANNUAL REPORT of the BERLIN WATER WORKS 1966

Chairman
Robert Gagliuso

Clerk
Michael Murphy

Members of the Board
Norman Tremaine, Mayor, Member Ex-Officio

Robert Gagliuso	Term expires 1967
Michael Murphy	Term expires 1968
Richard Gunn	Term expires 1969
Edward Murphy	Term expires 1970

Superintendent and Cashier
Ernest E. Tankard

Assistant Superintendent
Clarence Pickford

Assistant Cashier
Antoinette Anctil

Water Works

MEMBERS WHO HAVE SERVED ON THE BOARD

George F. Lovett	1925	—	1941
Otto J. A. Dahl	1925	—	1939
Thomas H. Samson	1925	—	1928
J. J. O'Connell	1925	—	1931
Henry G. Gosselin	1928	—	1947
Ernest J. Gagnon	1932	—	1942
Richard Christiansen	1939	—	1960
Leroy J. Hughes	1942	—	1944
Leo G. Frechette	1942	—	1946
Arthur W. O'Connell	1944	—	1946
Edward Murphy	1946	—	
Roland J. Brideau	1947	—	1963
George Studd	1948	—	1952
Francis L. Brannen	1952	—	1961
Richard Gunn	1960	—	
Michael Murphy	1962	—	
Robert A. Gagliuso	1963	—	

MAYORS WHO HAVE SERVED ON THE BOARD EX-OFFICIO

Joseph A. Vaillancourt	1925	—	1926
Eli J. King	1926	—	1928
Edward R. B. McGee	1928	—	1931
William E. Corbin	1931	—	1932
O. J. Coulombe	1932	—	1934
Daniel Fiendel	1934	—	1935
Arthur J. Bergeron	1935	—	1938
Matthew J. Ryan	1938	—	1939
Aime J. Tondreau	1939	—	1943
Carl E. Morin	1943	—	1946
George A. Bell	1946	—	1947
Paul A. Toussaint	1947	—	1950
Aime J. Tondreau	1950	—	1957
Guy Fortier (acting)	1957	—	1958
Laurier Lamontagne	1958	—	1962
Edward Schuette	1962	—	1965
Dennis Kilbride (acting)	1965	—	1966
Norman J. Tremaine	1966	—	

Water Works

COMMISSIONERS' REPORT

January 31st. 1967

To His Honor the Mayor and City Council
City of Berlin, New Hampshire

Gentlemen:

Our forty-second annual report for the year 1966 is submitted herewith for your consideration.

Revenue from water consumption in the City of Berlin, N. H., this year increased approximately \$4,000.00. Total collections were \$153,000.00. Out of this sum only \$200.00 remained uncollected and we finished the year with a balance of \$11,889.79 in the bank or \$3,958.45 more than we estimated. Free water donated for use of fire hydrants, maintenance of fire hydrants, schools, churches, charitable institutions, etc., amounted to \$25,321.32.

No funds were available to replace any of the remaining three miles of wooden stave pipe carrying water from the Godfrey reservoir situated on the Ammonoosuc water-shed this year. Plans were drawn up by our Superintendent, Ernest E. Tankard, P.E., at a saving to the Department of about \$20,000 and a grant of \$230,000 was obtained from the Government towards payment of one-half the cost of replacing this pipe line.

After the usual routine of advertising for bids, seven bidders appeared at the opening of bids. The low bidder was Clarke & Pray Construction Company of Bridgeport, Conn., for the sum of \$354,000.00. High bidder was \$452,000.00. One half of this sum will be borne by the Berlin Water Department.

One mile of new water mains was laid during this year, most of which was 8-inch cast iron pipe. Installation of these pipes are in the new building areas, and will eventually lead to additional income.

We wish to again emphasize the fact that your Water Department has still managed to operate within income and while water rates have only increased 20 percent since 1925, wages and materials have increased 400 percent.

Nothing has been done about actual enlargement of existing water mains within City limits as recommended by the National Board of Fire Underwriters this year. Plans are scheduled for this work in the near future.

For a more detailed report of department activities and financial standing we refer you to our Superintendent's report.

Respectfully submitted,

NORMAN J. TREMAINE
Mayor, Member Ex-Officio

ROBERT A. GAGLIUSO
Chairman

MICHAEL I. MURPHY
Clerk

RICHARD GUNN
Commissioner

EDWARD MURPHY

Water Works

SUPERINTENDENT'S REPORT

January 31, 1967

To His Honor the Mayor and Board of Water Commissioners
City of Berlin, New Hampshire

Gentlemen:

We are pleased to submit herewith the forty-second annual report of the Berlin Water Works for the year 1966.

Twenty-two new services were added to the system and thirty services were replaced to the street line. Four thousand feet of new water mains were laid within city limits ranging in size from two-inch to eight-inch in diameter.

Precipitation was another 5.2 inches below normal for the year. This is the third year that precipitation has been below normal. However, the weather man has been extremely good to us by evenly distributing rainfall so that water percolated into the soil and the run-off was minimal.

Venturi meter readings indicated a consumption of 973,409,000 gallons of water for the year. Of this consumption 583,150,000 gallons came from the Ammonoosuc water-shed, 381,699,000 gallons from the Success water-shed and 8,560,000 gallons were pumped from the ground water supply. This is equivalent to 2,667,000 gallons of water per day or 1,852 gallons per minute and 156 gallons per capita. Water consumption increased ten percent over last year, and income increased three percent.

WATER MAIN EXTENSIONS

In the year 1966 we installed 1785 feet of 8-inch cast iron pipe on Riverside Drive to provide water service and fire protection for the new State of New Hampshire Vocational School at a cost of \$7,500.00.

A new industry, The Berlin Hardwood Company, required 1,400 feet of 8-inch cast iron pipe westerly from the Granite State Rubber Company plant on the West Milan Road, so this was installed at a cost of \$5,600.00. Both these additions will provide ample water supply for the future in these areas.

SUCCESS WATER SUPPLY

There is still 2,000 feet of 18-inch wooden-stave pipe installed in 1927 to be replaced on the transmission pipe line conveying water from Keene reservoir to Anderson reservoir. This water supply is taken from both branches of the Horne brooks and is one of the Success sources of water supply. This replacement should be done this coming year. We estimate the project to cost \$20,000.00.

DUMMER YARD

The Bean brook water supply is piped through Dummer Yard and is the main source of water supply into the Brown Company plants. The line is composed of wooden stave pipe installed in 1912. So far 2,000 feet has been replaced with cast iron pipe leaving a balance of 3,000 feet to be replaced. This project should be done this coming year at an estimated cost of \$21,000.00.

Pollution is a real threat to the usefulness of any water supply. As pointed out in past reports, our water supply comes from two water-sheds. The Ammonoosuc river supply, and the Success area supply.

THE AMMONOOSUC

This consists of twenty square miles of completely wild timber lands, ninety-five percent of which are situated on Government controlled areas and free from permanent buildings or habitation and patrolled by government agents for our protection.

Water Works

SUCCESS RESERVOIRS

We have five reservoirs in this area. Deliberate contamination of reservoirs and brooks is not a likelihood, but recreation and lumbering operation in this area is a real hazard to our water supply. This year has seen the temporary end of large scale cutting upon our water-shed. It is my recommendation at this time that our investment in dams and pipe lines in this area be protected by purchase of these lands. Our water supply must be protected and controlled from a sanitary viewpoint.

AMMONOOSUC PIPE LINE

This source of supply is located almost entirely on Government land and furnishes our city with two-thirds of its water supply. In 1965 a survey of our water system was made by the National Board of Fire Underwriters. We were given a No. 2 rating which is second best in the State of New Hampshire. Ratings run from No. 1 to No. 10. We were told that if we had not had wooden pipe in our Transmission System that we would have been in the No. 1 class. There was originally eight miles of wooden pipe to be replaced. Five miles was built by our own department. The remaining three miles needed replacement so badly that slowly rebuilding from department funds was out of the question. It was decided to let the project out for bids. A government outright grant of one-half the cost was finally obtained. The low bidder was Clarke & Fray Construction Company of Bridgeport, Conn. The work will start in the spring of 1967 and be completed in the late summer.

We would like to call your attention to the fact that we operated within our 1965 maintainance budget by \$5,000 less than anticipated.

Expenses for chlorination and fluoridation of the water supply is now our largest expense. Fluoridation has added another \$2,500 yearly to our cost. We expect this account will cost \$12,000 next year or about eight percent of the income.

In closing, we wish to thank the City Officials and general public for their fine cooperation during the year.

Respectfully submitted,

ERNEST E. TANKARD
Superintendent

RECOMMENDATIONS

EXCERPTS FROM 1965 REPORT OF THE NATIONAL BOARD OF FIRE UNDERWRITERS

(Recommendations)

Hillside Ave., Blanchard St. to High St.	800 ft.	10-inch pipe	\$25,000.00
Hillside Ave., High St. to Prospect St.	500 ft.	8-inch pipe	12,000.00
Prospect St., Hillside Ave., to Perkins Lane	500 ft.	8-inch pipe	10,000.00
Champlain St., Coos St. to Strafford St.	1000 ft.	8-inch pipe	20,000.00
Installing valves on remaining hydrants (3)			1,500.00
Keene pipe line, replacing wooden stave pipe			20,000.00
Bean pipe line, replacing wooden stave pipe			21,000.00
New pipe line, Hutchins St. Dummer Yard to Columbia Ave.			45,000.00
New water tower and fire protection, Halvorson Terrace			41,000.00
			\$195,500.00

Water Works

1967 BUDGET

Cash in Bank, January 1st, 1967	\$ 11,889.79	
Outstanding uncollected water accts.	524.61	
Gross Income, 1967, estimated	153,000.00	
		\$165,414.40
Less: uncollected for year, estimated		300.00
Operating Income, estimated		\$165,114.40
EXPENSES		
Gravity Supply-Labor and Expense	\$ 6,000.00	
Purification & Fluoridation Exp.	12,000.00	
Filter Plant Expense	1,000.00	
Repairs to Mains	8,000.00	
Repairs to Services	7,000.00	
Repairs to Wooden Pipe	3,000.00	
Maintenance Expense	10,000.00	
Meter Department	1,500.00	
Meter Reading	700.00	
Thawing Expense	500.00	
General Office Salaries	8,000.00	
Insurance	6,000.00	
Stationery and Printing	300.00	
Garage Account	6,000.00	
Shop Expense	1,000.00	
Superintendence and Engineering	9,100.00	
Pumping Expense	5,000.00	
Ground Water System Expense	1,500.00	
Storehouse Expense	7,000.00	
General Expense	7,000.00	
Hydrant Expense	6,000.00	
Commissioners Salaries	2,000.00	
Operating Expenses, estimated		\$108,600.00
IMPROVEMENTS		
New Services	4,000.00	
New Constructions, water mains	10,000.00	
Dummer Yard	15,000.00	
Improvements, estimated		29,000.00
FINANCIAL EXPENSES		
Bonds	20,000.00	
Interest	310.00	
Financial Expenses, estimated		20,310.00
Total Expenses and Improvements, estimated		\$157,910.00
Estimated Balance in Bank, Dec. 31st, 1967		\$ 7,204.40

Water Works

WATER DEPARTMENT BONDS

1925 Water Bonds for purchase of plant @ 4½%		INTEREST	PRINCIPAL
Interest paid to retirement 1960	\$636,437.50	\$636,437.50	\$700,000.00
1931 Water Improvement Bonds (Ramsey Hill Ext.) @ 4½%			
Interest paid to retirement, 1941	\$ 6,750.00	\$ 6,750.00	\$ 25,000.00
1940 Purification Bonds @ 1¾%			
Interest paid to retirement	\$ 2,450.00	\$ 2,450.00	\$ 35,000.00
1957 Water Improvement Bonds @ 3.10%			
Outstanding balance on principal \$20,000			
Interest paid to Dec. 31, 1966	\$ 33,790.00		
Additional interest to be paid before ret.	310.00	\$ 34,100.00	\$200,000.00
1967 Public Improvement Bonds for Replacement of Wooden Pipe Line on Ammonoosuc Pipe Line @ 3.9%			
Interest to be Paid before Retirement	\$ 12,187.50	\$ 12,187.50	\$125,000.00
1967 Public Improvement Bonds for Replacement of Wooden Pipes on Ammonoosuc Pipe Line @ 4.1 %			
Interest to be Paid before Retirement	\$ 38,437.50	\$ 38,437.50	\$125,000.00

WATER BONDS AND INTEREST PAYMENTS

\$200,000 Water Bonds, 3.10%, Issued 1957

DATE	PRINCIPAL	INTEREST	BALANCE
May 1, 1967	\$20,000.00	\$ 310.00	\$ None

Water Works

PUBLIC IMPROVEMENT BONDS

For Replacement of Wooden Pipe on Ammonoosuc Pipe Line

\$125,000 @ 3.9 Interest, Issued 1967

DATE	PRINCIPAL	INTEREST	PRINCIPAL
April 1st, 1967 Oct. 1, 1967	\$25,000.00	\$2,437.50 1,950.00	\$100,000.00
April 1st, 1968 Oct. 1st, 1968	25,000.00	1,950.00 1,462.50	75,000.00
April 1st, 1969 Oct. 1st, 1969	25,000.00	1,462.50 975.00	50,000.00
April 1st, 1970 Oct. 1st, 1970	25,000.00	975.00 487.50	25,000.00
April 1st, 1971	25,000.00	487.50	000.00

\$125,000 @ 4.1% Interest, Issued 1967

No payment on principal till 1972
Interest @ 4.1%, \$5,125 annually
Five years

\$25,625.00

April 1st, 1972 Oct. 1st, 1972	\$25,000.00	2,562.50 2,050.00	\$100,000.00
April 1st, 1973 Oct. 1st, 1973	25,000.00	2,050.00 1,537.50	75,000.00
April 1st, 1974 Oct. 1st, 1974	25,000.00	1,537.50 1,025.00	50,000.00
April 1st, 1975 Oct. 1st, 1975	25,000.00	1,025.00 512.50	25,000.00
April 1st, 1976	25,000.00	512.50	000.00

Water Works

WATER MAIN EXTENSIONS 1966

STREET	LOCATION	DISTANCE	SIZE
Harding	East end	120 ft.	1-inch copper
Howard	North of Noury St.	450 ft.	6-inch cast iron
Riverside Drive	To new Voc. School	1785 ft.	8-inch cast iron
Spruce St.	Near Moreau St.	35 ft.	2-inch steel
Susan St.	To Community Park	189 ft.	2-inch steel
W. Milan Road	To Hardwood Mill	1400 ft.	8-inch cast iron

TOTAL DISTRIBUTION PIPES AND GATES IN USE DEC. 31, 1966

Size	Cast Iron	Gal. Iron	Transite	Wood Stave	Cement Lined	Copper	Gates
1½" & smaller		14,385				963	83
2-inch		105,806			4,470		226
3-inch	1,061						4
4-inch	2,853						5
6-inch	111,728				10,497		272
8-inch	35,777				4,285		31
10-inch	10,478						12
12-inch	10,389		300				16
14-inch	2,420		540		998		17
16-inch					3,500		
TOTAL	174,706	120,191	840		23,750	963	666

HYDRANTS WITHOUT VALVES

STREET	LOCATION
Fourth	End of Street
Union	Near Buber Mill
Willard	West of Hillside Avenue

Water Works

LOCATION OF HYDRANTS

No.	Street	Location	Static Pressure
	Bemis	Corner Maynesboro	100
	Blanchard	Corner Emery	
	Burgess	Corner Grafton	105
	Burgess	Corner Mason	103
5	Burgess	Corner Stratford	97
	Burgess	Corner Merrimack	95
	Burgess	Corner Thomas	
	Burgess	Berwick	
	Bridge	East of Verdun	78
10	Bridge	East of Hutchins	82
	Cascade	Western Avenue	105
	Cascade	Bridge St. & Wentworth Ave.	95
	Cascade	Corbin St. & Wentworth Ave.	91
	Champlain	Corner Alpha	
15	Champlain	Near No. 388	
	Champlain	Corner Merrimack	
	Cedar	Near Prospect	123
	Cedar	Corner Summer	83
	Church	Corner Hillside Ave.	
20	Church	Near Holt Ave.	
	Church	West of Portland St.	65
	Church	Hickey Hill	80
	Community Club Park		95
	Coos	Corner of Carroll	72
25	Coos	Corner King	55
	Coos	Beaudoin	
	Coos	Rockingham	75
	Coos	Champlain	85
	Derrah	East of Lancaster	80
30	Derrah	East of Beaudoin	63
	Denmark	Between Seventh & Eighth Sts.	65
	Denmark	North of Eighth St.	65
	Denmark	Near No. 252	25
	Exchange	Near Pleasant St.	115
35	First Avenue	Corner Hill St.	76
	First Avenue	Lower End	74
	First Avenue	Corner Roderick St.	96
	First Avenue	South of Green St.	100
	First Avenue	Corner Clarke	
40	First Avenue	Corner Laurel	75
	Forbush Avenue	Corner Wescott	65
	Forbush Avenue	Corner Beaudoin	57
	Forbush Avenue	Corner Gendron	52
	Forbush Avenue	East of Howland	85
45	Forbush Avenue	Corner Trudel	
	Glen Avenue	Top of Glen Hill	130
	Glen Avenue	Cross Machine Shop	135
	Glen Avenue	Glen Motors, Inc.	125
	Glen Avenue	Car Barn	137
50	Goebel	Corner Mason	120
	Goebel	Corner Stratford	120
	Goebel	Corner Merrimack	120
	Goebel	Corner Devens	120
	Gorham Road	At Berlin Line	160
55	Grafton	Corner Gendron	120
	Grafton	Corner Lancaster	
	Grafton	Near Hutchins	
	Grafton	Corner Sullivan	
	Green	Green Square	118
60	Green	City National Bank	118
	Green	Near Underpass	115
	Granite	Near York	108
	Hermanson	Corner Pine Island Ave.	65
65	High	Corner Pleasant	102
	High	East of School St.	100
	High	Opposite Emery	95
	High	Opposite Hillside Ave.	85
	High	Opposite State	75
	High	Corner Portland	65
70	High	East of River St.	60

Water Works

LOCATION OF HYDRANTS

No.	Street	Location	Static Pressure
	High	West of River St.	60
	Highland Park Ave.	Corner Whittemore Ave.	
	Highland Park Ave.	Corner "E" St.	
	Hillsboro St.	South of Berwick	
75	Hillside Avenue	Near Grand Trunk Crossing	115
	Hillside Avenue	Corner Blanchard	
	Hillside Avenue	Corner Spring Street	
	Hillside Avenue	Corner Cedar	90
	Hillside Avenue	Opposite Poplar	
80	Hillside Avenue	Opposite Lincoln	63
	Hillside Avenue	North of Lincoln	43
	Hinchey	Corner Fourth Avenue	
	Hutchins	Blanchard Mills	
	Hutchins	Corner Walsh Street	
85	Hutchins	Corner Success Road	
	Hutchins	Near Bean Brook Crossing	
	Hutchins	Opposite Horn Street	68
	Hutchins	North of Bridge St.	68
90	Jericho	Incinerator Plant	
	Jolbert	Corner Second Avenue	
	Jolbert	Corner Fourth Avenue	72
	Kent	Corner Derrah	42
	Kent	Corner Coos	80
95	Madison Avenue	Corner Hillside Ave.	86
	Madison Ave.	Corner Pine	86
	Madison Ave.	Corner Park	86
	Madison Ave.	Corner River St.	185
	Madigan Avenue	Corner Third Ave.	100
100	Madigan Avenue	Corner Fourth Ave.	85
	Madigan Avenue	Corner Sixth Ave.	65
	Main	Corner Eleventh	
	Main	Corner Eighth	70
	Main	Opposite Bridge St.	70
105	Main	Corner Seventh	70
	Main	Corner Sixth	70
	Main	Corner Fifth	70
	Main	North from Brown Ave.	68
	Main	Opposite Brown Co. Lab.	70
110	Main	Opposite Fourth	72
	Main	Opposite Third	73
	Main	Opposite Second	73
	Main	Corner First	73
	Main	Brown Company Office	75
115	Main	Opposite Cambridge	75
	Main	Corner Success	78
	Main	Corner Pleasant	100
	Main	Near No. 247	115
	Main	Corner Mason	120
120	Main	Opposite Newberry's Store	120
	Main	Near No. 82	120
	Main	Front of No. 22	120
	Maple	Near Brown Ave.	
	Mason	Corner Granite	108
125	Mason	Corner Cole	108
	Mason	Corner Champlain	
	Mason	Corner Rockingham	93
	Mechanic	Between Main & Pleasant	120
	Mechanic	West of Pleasant	120
130	Mechanic	West of Cole	110
	Mechanic	East end of Mechanic	120
	Milan Road, East	Maynesboro Farm	58
	Milan Road, East	Thompson Farm	55
	Mt. Forist	Near Western Ave.	100
135	Mt. Forist	Near Rouleau Residence	
	Napert Village	Near Boston and Maine	
	Ninth	Corner Main	
	Norway	Opposite Sixth	
	Norway	Between Seventh & Eighth	
140	Norway	North of Eighth	
	Norway	Opposite Ninth	
	Oak	Corner Willard	

Water Works

LOCATION OF HYDRANTS

No.	Street	Location	Static Pressure
	Norway	Corner Tenth	
	Pershing Ave.	East of Verdun	66
145	Pershing Ave.	West of Verdun	81
	Pleasant	Opposite Prince Residence	98
	Pleasant	Corner Mason	
	Pleasant	Corner York	120
	Portland	Corner Lincoln	
150	Portland	Corner Willard	80
	Poplar	East of Summer	72
	Poplar	West of Summer	75
	Prospect	Near Perkins Lane	58
	River	Corner Willard	173
155	Riverside Drive	St. Clair Garage	70
	Riverside Drive	Near Woodward St.	
	Riverside Drive	Front Demers Residence	
	Riverside Drive	Near Twitchell Residence	
	Riverside Drive	Near Gibbons Farm	
160	Riverside Drive	State Armory	55
	Rockingham	Corner Grafton	100
	School	Corner Third	74
	School	Corner First	64
	School	Near Notre Dame High School	
165	School	Corner Church St.	97
	School	Corner Washington St.	99
	School	Corner Granite	80
	Second Ave.	Corner Harding	80
	Second Ave.	Corner Clarke	83
170	Second Ave.	Opposite Hamlin	85
	Second Ave.	Opposite Session	103
	Second Ave.	Corner Hill St.	
	Sixth Ave.	Corner Labossiere	103
	Skating Rink	Gilbert St.	
175	Smyth	Highland Terrace	
	Spring	West of Guilmette	
	Success	West of School St.	85
	Success	Corner Main	
	Summer	Corner Guilmette	120
180	Summer	East of Spruce	98
	Sweden	Corner Seventh	
	Sweden	Corner Eighth	
	Sweden	Corner Twelfth	50
	Third Ave.	Corner Mt. Forist	70
185	Third Ave.	St. Joseph School	
	Twelfth	Corner Norway	
	Union	Buber's Mill	115
	Verdun	Corner Franklin	75
	Watson Village	Main Highway	
190	Watson Village	On Flat	
	Western Ave.	South of Gerrish	100
	Western Ave.	Opposite No. 804	95
	Western Ave.	Near No. 642	
	Western Ave.	Near No. 586	
195	Western Ave.	Near No. 500	105
	Western Ave.	Near No. 377	
	Western Ave.	Opposite Ash St.	
	Western Ave.	Corner Williams	
	West Milan Road	Near Granite State Rubber Co.	
200	West Milan Road	Near Turmel's	
	West Milan Road	Industrial Building	
	Wight	Corner Third Ave.	
	Wight	Corner Boulay St.	97
	Wight	Opposite Cloutier Residence	95
205	Wight	Near Duguay St.	93
	Wight	Front Incinerator Plant	
	Willard	Corner Emery	97
	Willard	West of Hillside Ave.	85
	Willard	Corner State	84
210	Williamson	Corner Hermanson	65
	Willow	Corner State	
	Westcott	Corner Marble	71
	York	Front Dubois Residence	120

Water Works

BOOSTER PUMPS

- 1—Location—Corner Spring and Guilmette Streets.
Manufactured by Lunt Moss Company.
Description—Goulds centrifugal, pumps 250 g.p.m. against 200 F.H.
Pumps from distribution system into a 40,000-gallon storage tank on Hillside Avenue. (Pump to be used in an emergency)
- 2—Location—Near junction of Kent Street and Forbush Avenue.
Manufactured by DeLaval Steam Turbine Company.
Description—Single stage centrifugal. Direct connected to the distribution mains. Pumps into a 20,000-gallon storage tank on Forbush Avenue.
- 3—Location—Hillside Avenue Extension.
Lunt Moss unit.
Description—Single stage 5-h.p., 30-g.p.m. Pumps into 450-gallon pressure storage tank.
- 4—Location—Corner Petrograd Street and Eighth Avenue.
Lunt Moss unit.
Description—Single stage 5-H.P., 30-g.p.m. Pumps into two 315-gallon pressure storage tanks.
- 5—Location—Upper Hillsboro Street.
Lunt Moss unit.
Description—Single stage 7.5 H.P., 50-g.p.m. Pumps into two 475-gallon pressure storage tanks.
- 6—Location—Corner Twelfth and Sweden Streets.
Lunt Moss unit.
Description—Single stage 20-H.P., 100-g.p.m. Pumps into three 315-gallon pressure storage tanks.
- 7—Location—Corner Hill Street and Second Avenue.
Lunt Moss unit.
Description—Single stage 7.5-H. 50-g.p.m. Pumps into two 315-gallon pressure storage tanks.

PURIFICATION EQUIPMENT

- 1—Chloro-Feeder unit, venturi controlled, in service on Ammonoosuc line.
Fluoridation unit, venturi controlled, in service on Ammonoosuc line.
- 2—Chloro-Feeder unit venturi controlled, in service on Horne Brook supply line.
Fluoridation unit, venturi controlled, in service on Horne Brook supply line.
- 3—Chloro-Feeder unit, venturi controlled, in service on Bean Brook supply line.
Fluoridation unit, venturi controlled, in service on Bean Brook supply line.
- 4—Chloro-Feeder unit, meter controlled in service at the Riverside pump.

Water Works

SUMMARY OF STATISTICS For the Year Ending December 31st, 1966

BERLIN WATER WORKS Coos County, N. H.

GENERAL STATISTICS

Population as of January 1962 — 17,724.
Date of construction—Main construction, 1892.
Sources of supply—Bean and Horne Brooks, Ammonoosuc River, ground
water caisson well.
Mode of supply—Gravity and auxiliary pumping.

STATISTICS RELATING TO DISTRIBUTION SYSTEM

- 1—Kind of pipe—Cast iron, wrought iron, copper, cement lined and
wooden stave.
- 2—Sizes—Two to sixteen-inch.
- 3—Extended during year—3979 feet.
- 4—Total now in use—58 miles.
- 5—Length of pipe less than 4 inches in diameter—17 miles.
- 6—Number of hydrants set during year—None.
- 7—Number of hydrants changed during year—3.
- 8—Number of private hydrants—103.
- 9—Number of public hydrants—215.
- 10—Number of stop gates added during year—15.
- 11—Number of stop gates smaller than 4-inch—311.
- 12—Number of stop gates in use—666.
- 13—Range of pressure in mains—30 to 150 pounds.

STATISTICS RELATING TO SERVICES, METERS, ETC.

- 1—Kind of pipe—Cast iron, wrought iron, brass, copper and cement lined.
- 2—Sizes— $\frac{3}{4}$ -inch to 6-inch.
- 3—New services added during year—22.
- 4—Total number of services now in use—3940.

METERS

- 1—Number of meters added for the year—3.
- 2—Number of meters now in use—613.
- 3—Number of meters changed during year—21.
- 4—Number of meters tested—35.
- 5—Number of meters purchased during year—12.
- 6—Percentage of services on meter—15%.

Water Works

SCHEDULE OF WATER RATES

Effective January 1st, 1957

FLAT RATE

For first family, per year	\$13.20
For second family, per year	10.80
For third family, per year	9.60
For fourth family, per year	8.40
Bath tubs, each	3.00
Water closets, each	6.00
Wash basins, each	3.00
Maximum rate covering private dwelling house occupied by one family	30.00
Offices and stores, faucet	12.00
Stable	3.60
Each additional animal	1.20
Hose, to be used not more than two hours per day, May 1st to October 1st	4.80

FOUNTAINS

To be used not more than six hours per day from May 1st to October 1st:	
For 1/16-inch jet or less	\$ 4.80
For 1/8-inch jet	12.00
All fountains having an orifice or discharge greater than 1/8-inch in diameter, will be supplied water by meter.	

METER RATES

Service charge	\$2.10 per quarter
First 1,500 feet	\$.36
Next 3,500 feet	.26½
Next 5,000 feet	.22
Next 10,000 feet	.18
Next 20,000 feet	.14½
Over 40,000 feet	.12
Minimum yearly meter charge	30.00

IRWIN SMALL COMPANY
CERTIFIED PUBLIC ACCOUNTANTS
185 MADISON AVENUE
NEW YORK 16, N. Y.
MURRAY HILL 5-6257

IRWIN SMALL, C.P.A.
DAVID SMALL, C.P.A.
SIDNEY M. HORN, C.P.A.

April 5, 1967

To the Board of Water Commissioners
City of Berlin, New Hampshire 03570

Gentlemen:

In accordance with your request, we have examined the Balance Sheet of the Berlin Water Works as at December 31, 1966, and the related statement of income for the twelve months then ended. Our examination was made in accordance with generally accepted auditing standards and accordingly included such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances with the following exceptions:

In conformity with prior practice, the earnings for the year include only charges accumulated at the regular billing dates, and unbilled revenue at December 31, 1966 has not been accrued. An examination of your accounts payable file indicates that approximately \$6,400.00 of 1966 invoices have not been included in accounts payable in this report. As in prior years, the value of insurance premiums unexpired at December 31, 1966 are not included in the balance sheet.

Our examinations did not include a check of meter readings and service records supporting the billing to customers. We were not present at the taking of the physical inventories of materials and supplies, but did verify the mathematical accuracy of the inventory submitted to us. No inspection was made of your physical assets.

In our opinion, subject to the foregoing exceptions, the accompanying Balance Sheet and Statement of Income present fairly the financial position of the Berlin Water Works as at December 31, 1966, and the results of its operations for the year then ended, in conformity with generally accepted accounting principles applied on a basis consistent with that of the preceding year.

Respectfully submitted,
IRWIN SMALL

Fiscal Report

BERLIN WATER WORKS

EXHIBIT A

BALANCE SHEET

AS AT DECEMBER 31, 1966

ASSETS

CURRENT ASSETS

Office Cash Fund	\$	75.00
Cash in Check Account		11,889.79
Cash in City Savings Bank		125,000.00
Cash in Berlin Savings Bank		125,000.00

ACCOUNTS RECEIVABLE

Flat Rate	\$	294.27	
Metered		38.41	
Miscellaneous		779.48	1,112.16

Materials and Supplies			27,890.99
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TOTAL CURRENT ASSETS			\$ 290,967.94
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FIXED ASSETS

Land	\$	7,285.00
Godfrey Reservoir		69,211.87
Plant Assets (Schedule A-1)	\$1,844,392.08	
Less: Depreciation to Date	882,155.95	962,236.13

TOTAL FIXED ASSETS			1,038,733.00
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TOTAL ASSETS			<u>\$1,329,700.94</u>
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LIABILITIES AND NET WORTH

CURRENT LIABILITIES

Bonds Maturing Within One Year	\$	20,000.00
Accrued Interest Payable on Bonds		206.67
Employee Payroll Deductions		1,330.37
Notes Payable—City Savings Bank		125,000.00
Notes Payable — Berlin Savings Bank		125,000.00

TOTAL CURRENT LIABILITIES			\$ 271,537.04
---------------------------	--	--	---------------

NET WORTH

Unappropriated Surplus		
Balance - January 1, 1966	\$973,378.18	
Net Income for the Year (Exhibit B)	26,388.41	
	<u>\$999,766.59</u>	
Contributed Surplus		
Federal Grants - Prior Years	58,397.31	

Total Net Worth			1,058,163.90
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TOTAL LIABILITIES AND NET WORTH			<u>\$1,329,700.94</u>
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See accompanying notes to financial statements

Fiscal Report

BERLIN WATER WORKS

SCHEDULE A-1

PLANT ASSETS AND RESERVES FOR DEPRECIATION

	Balance Dec. 31, 1965	Additions	Deductions	Balance Dec. 31, 1966
PLANT ASSETS				
Water Supply System	\$ 100,964.46	\$ 937.96	\$	\$ 101,902.42
Water Storage System	12,593.67			12,593.67
Transmission Mains	230,701.34			230,701.34
Pipe Lines	247,431.13	11,118.55		258,549.68
Pumps	27,728.45			27,728.45
Purification System	114,493.76			114,493.76
Fluoridation Equipment	4,609.67	168.74		4,778.41
Distribution System	746,471.79	7,446.97		753,918.76
Services	191,713.88	2,780.02		194,493.90
Meters	18,313.44	949.79		19,263.23
Hydrants	18,790.55	828.96		19,619.51
Storehouses	39,828.39			39,828.39
Hough Payloader	15,152.00			15,152.00
Jaeger Compressor	3,975.00			3,975.00
Trucks and Automobiles	18,122.92	4,785.08	3,948.15	18,959.85
Shop Equipment	17,207.86	582.76		17,790.62
Office Equipment	4,132.64			4,132.64
Radio Equipment	6,510.45			6,510.45
TOTALS	<u>\$1,818,741.40</u>	<u>\$29,598.83</u>	<u>\$3,948.15</u>	<u>\$1,844,392.08</u>
Accumulated Depreciation	\$ 854,315.49	\$31,164.10	\$3,323.64	\$ 882,155.95

INCOME STATEMENT

EXHIBIT B

FOR THE YEAR ENDED DECEMBER 31, 1966

OPERATING INCOME

	Flat Rate	Metered	Totals
Commercial	\$104,554.89	\$38,575.04	\$143,129.93
Industrial	1,835.08	8,102.47	9,937.55
Municipal	158.60	2,429.56	2,588.16
Hydrants	10,560.00		10,560.00
Street Sprinkling	180.00		180.00
	<u>\$117,288.57</u>	<u>\$49,107.07</u>	<u>\$166,395.64</u>
Less: Abatements	11,523.85	8,034.87	19,558.72
TOTALS	<u>\$105,764.72</u>	<u>\$41,072.20</u>	<u>\$146,836.92</u>

OPERATING EXPENSES (Schedule B-1)

Water Supply	\$ 25,474.90	
Water Distribution	27,958.56	
Service Departments	12,679.74	
Administrative and General	29,178.83	
	<u>\$ 95,292.03</u>	
Depreciation	31,164.10	
Increase in Inventory	(451.34)	
Compressor Credits	(1,202.00)	
Payloader Credits	(4,570.00)	120,232.79
INCOME FROM OPERATIONS		<u>\$ 26,604.13</u>
OTHER INCOME		
Fines	\$ 4.00	
Miscellaneous	710.28	714.28
		<u>\$ 27,318.41</u>
OTHER EXPENSE		
Interest on Bonds		930.00
NET INCOME (Exhibit A)		<u>\$ 26,388.41</u>

See accompanying notes to financial statements

Fiscal Report

BERLIN WATER WORKS

SCHEDULE B-1

OPERATING EXPENSES
FOR THE YEAR ENDED DECEMBER 31, 1966

WATER SUPPLY

Gravity Supply Labor and Expense	\$ 6,041.73
Purification Supplies and Expense	10,837.67
Ground Water Supply Expense	1,023.85
Filter Plant Expense	560.26
Pumping Station Supplies and Expense	4,636.15
Repairs to Wood Pipeline	1,732.82
Other	642.42
	<u>\$25,474.90</u>

WATER DISTRIBUTION

Meter Supplies and Expense	\$ 1,321.18
Repairs to Services	7,109.58
Repairs to Mains	4,741.97
Maintenance Labor and Expense	8,011.40
Hydrant Expense	\$5,952.89
Meter Indexing Salaries	619.25
Thawing Expense	202.29
	<u>\$27,958.56</u>

SERVICE DEPARTMENTS

Garage	\$ 3,568.99
Shop	851.49
Storehouse	6,406.80
Compressors	-
Payloader	1,852.46
	<u>\$12,679.74</u>

ADMINISTRATIVE AND GENERAL

Commissioners' Salaries	\$ 1,100.00
City Manager's Salary	250.00
Superintendence and Engineering	8,735.50
General Office Salaries	7,077.20
Insurance	3,381.15
Accident and Sickness Plan Insurance	156.38
Social Security Tax	2,216.56
Stationery and Printing	176.68
General Office Expense	342.02
Other General Expense	\$5,743.34
	<u>\$29,178.83</u>

EXHIBIT C

STATEMENT OF APPLICATION OF FUNDS
FOR THE YEAR ENDED DECEMBER 31, 1966

WORKING CAPITAL — December 31, 1965	\$10,852.71
FUNDS PROVIDED	
Net Income before Depreciation	57,552.51
	\$68,405.22
FUNDS APPLIED	
Net Increase in Fixed Assets	\$28,974.32
Reduction in Long-Term Debt	20,000.00
WORKING CAPITAL — December 31, 1966	<u>\$19,430.90</u>

See accompanying notes to financial statements

Fiscal Report

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AS OF JANUARY 31, 1967

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Tax Deed Property	Schedule A-2
Unredeemed Tax Sales	Schedule A-3
Statement of Surplus	Exhibit B
Statement of Net City Debt	Schedule B-1
Bonded Indebtedness	Schedule B-2
Statement of Revenue	Exhibit C
Statement of Expenditures	Exhibit D
District Court - Receipts and Disbursements	Schedule D-1

OTHER FUNDS

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Statement of Income and Expense	Exhibit F
Statement of Cemetery Trust Funds	Exhibit G

TREASURER'S REPORT OF RECEIPTS AND DISBURSEMENTS

Exhibit H



To the Honorable Mayor and Council

City of Berlin, New Hampshire

Gentlemen:

We have examined the balance sheet of City of Berlin, New Hampshire as at January 31, 1967 and the related statements of revenue and expenditures for the year then ended. Our examination was made in accordance with generally accepted auditing standards and accordingly included such tests of the accounting records and such other procedures as we considered necessary in the circumstances.

In our opinion, the accompanying balance sheet and statements of revenue and expenditures present fairly the financial position of City of Berlin, New Hampshire, as at January 31, 1967 and the results of its operations for the year then ended, in conformity with generally accepted accounting principles applied on a basis consistent with that of the preceeding year.

Respectfully submitted,

IRWIN SMALL

Irwin Small Company

New York, N. Y.

May 18, 1967

Fiscal Report

EXHIBIT A

BALANCE SHEET AS AT JANUARY 31, 1967

ASSETS			
CASH			
Berlin City National Bank	\$	188,733.95	
L'Ange Gardien Credit Corp.		5,421.53	
The National Shawmut Bank of Boston		42,871.95	
Boston Safe Deposit and Trust Co.		300.00	
Petty Cash Funds		725.00	\$ 238,052.43
TAXES RECEIVABLE (Schedule A-1)			1,023,673.70
OTHER ASSETS			
Tax Deed Property (Schedule A-2)	\$	3,082.08	
Unredeemed Tax Sales (Schedule A-3)		6,939.07	10,021.15
DEFERRED CHARGES			7,096.78
TOTAL ASSETS			<u>\$1,278,844.06</u>
LIABILITIES AND SURPLUS			
LIABILITIES			
Due State of New Hampshire:			
Head Taxes	\$	11,500.50	
Yield Taxes		649.32	\$ 12,149.82
Other Liabilities:			
Notes Payable	\$	900,000.00	
Deferred Credits		67,980.05	967,980.05
Deferred Credits:			
Federal Funds	\$	10,007.47	
Overlay - 1966		15,703.68	25,711.15
SURPLUS			
Unappropriated Surplus (Exhibit B)			273,003.04
TOTAL LIABILITIES AND SURPLUS			<u>\$1,278,844.06</u>

Fiscal Report

GENERAL FUND

SCHEDULE A-1

TAXES RECEIVABLE JANUARY 31, 1967					
	Balances January 31, 1966	Levied	Collected	Abated	Balances January 31, 1967
PROPERTY TAXES					
1966	\$	\$2,435,458.17	\$1,432,236.64	\$6,091.80	\$ 997,129.73
1965	97,414.99		87,980.49	9.46	9,425.04
1964	399.05				399.05
1963	183.44				183.44
	<u>\$97,997.48</u>	<u>\$2,435,458.17</u>	<u>\$1,520,217.13</u>	<u>\$6,101.26</u>	<u>\$1,007,137.26</u>
POLL TAXES					
1966	\$	\$ 13,076.00	\$ 10,314.00	\$ 56.00	\$ 2,706.00
1965	2,596.00		2,060.00	204.00	332.00
1964	294.00		30.00	40.00	224.00
1963	196.00		12.00	22.00	162.00
1962	116.00		4.00		112.00
1961	110.00		4.00		106.00
1960	106.00		2.00		104.00
1959	80.00		2.00		78.00
1958	90.00				90.00
1957	54.00			54.00	
	<u>\$ 3,642.00</u>	<u>\$ 13,076.00</u>	<u>\$ 12,428.00</u>	<u>\$ 376.00</u>	<u>\$ 3,914.00</u>
HEAD TAXES					
1966	\$	\$ 41,740.50(1)	\$ 33,255.50	\$ 170.00	\$ 8,315.00
1965	8,110.00	976.00(2)	7,401.00	560.00	1,125.00
1964	905.00		80.00	110.00	715.00
1963	645.00		45.00	60.00	540.00
1962	405.00		20.00		385.00
1961	380.00		15.00		365.00
1960	365.00		5.00		360.00
1959	295.00		20.00		275.00
1958	305.00		15.00		290.00
1957	180.00		5.00	175.00	
	<u>\$11,590.00</u>	<u>\$ 42,716.50</u>	<u>\$ 40,861.50</u>	<u>\$1,075.00</u>	<u>\$ 12,370.00</u>
YIELD TAXES					
1966	\$	\$ 3,246.66	\$ 3,246.66	\$	\$
1965	185.01				185.01
1964	111.26		43.83		67.43
	<u>\$ 296.27</u>	<u>\$ 3,246.66</u>	<u>\$ 3,290.49</u>	<u>\$</u>	<u>\$ 252.44</u>
TAXES RECEIVABLE					<u><u>\$1,023,673.70</u></u>

(1) Includes \$470.50 penalties and uncommitted taxes.

(2) Penalties and uncommitted taxes

Fiscal Report

OTHER ASSETS

JANUARY 31, 1967

TAX DEED PROPERTY

SCHEDULE A-2

Balance - January 31, 1966	\$ 3,196.17
Less: Cost of Tax Deeds Sold	114.09
BALANCE - JANUARY, 31, 1967	<u>\$ 3,082.08</u>

UNREDEEMED TAX SALES

SCHEDULE A-3

Year	Balances January 31, 1966	Tax Sale	Redemptions	Abated	Balances January 31, 1967
1965	\$	\$10,342.01	\$ 6,416.27	\$	\$3,925.74
1964	4,722.31		1,928.66		2,793.65
1963	2,478.48		2,258.80		219.68
	<u>\$7,200.79</u>	<u>\$10,342.01</u>	<u>\$10,603.73</u>	<u>\$</u>	<u>\$6,939.07</u>

STATEMENT OF SURPLUS

FOR THE YEAR ENDED JANUARY 31, 1967

EXHIBIT B

UNAPPROPRIATED SURPLUS

Balance - January 31, 1966	\$155,580.74
ADD: BUDGET SURPLUS	
Revenue (Exhibit C)	\$20,209.08
Expenditures (Exhibit D)	97,213.22
BALANCE - January 31, 1967	<u>\$273,003.04</u>

STATEMENT OF NET CITY DEBT

JANUARY 31, 1967

SCHEDULE B-1

	January 31 1966	January 31, 1967	Increase (Decrease)
Bonds Outstanding (Schedule B-2)	\$1,009,000.00	\$869,000.00	(\$140,000.00)
Less: Unappropriated Surplus	155,580.74	273,003.04	117,422.30
	<u>\$ 853,419.26</u>	<u>\$595,996.96</u>	<u>(\$257,422.30)</u>

BONDED INDEBTEDNESS

JANUARY 31, 1967

SCHEDULE B-2

Description	Issued	Rate	Balance January 31, 1966	Retired 1966	Balance Jan. 31, 1967	Due 1967	1968 Subsequent	1969 and Subsequent
Public Improvement	4/20/48	2.5%	\$ 15,000	\$ 5,000	\$ 10,000	\$ 5,000	\$ 5,000	\$ 150,000
School	8/15/58	3.4%	195,000	15,000	180,000	15,000	15,000	40,000
Public Improvement	1/25/62	3.0%	5,000	5,000	60,000	10,000	10,000	30,000
School	11/ 1/62	2.9%	70,000	10,000	50,000	10,000	10,000	
Equipment	11/ 1/62	2.9%	60,000	10,000				
Equipment	12/20/62	3.0%	3,000	3,000				
Public Improvement	10/ 1/63	3.0%	145,000	20,000	125,000	20,000	20,000	85,000
Equipment	10/ 1/63	3.0%	25,000	10,000	15,000	10,000	5,000	
Public Improvement	7/ 1/64	2.8%	40,000	20,000	20,000	20,000		
Public Improvement	12/ 8/64	3.05%	70,000	10,000	60,000	10,000	10,000	40,000
Revaluation	10/22/65	2.9%	81,000	17,000	64,000	16,000	16,000	32,000
Public Improvement	1/ 1/66	4.0%	300,000	15,000	285,000	15,000	15,000	255,000
			<u>\$1,009,000</u>	<u>\$140,000</u>	<u>\$869,000</u>	<u>\$131,000</u>	<u>\$106,000</u>	<u>\$632,000</u>

Fiscal Report

GENERAL FUND

EXHIBIT C

STATEMENT OF REVENUE FOR THE YEAR ENDED JANUARY 31, 1967

	Anticipated Revenue	Actual Revenue Collected	Not Collected	Revenue Surplus (Deficit)
CURRENT TAX LEVIES				
Real Estate and				
Personal Prpoerty	\$2,435,458.17	\$1,432,249.31	\$ 997,117.06	
Poll	13,076.00	10,314.00	2,706.00	
Yield	3,246.66	3,246.66		
Abatements			6,147.80	
	<u>\$2,451,780.83</u>	<u>\$1,445,809.97</u>	<u>\$1,005,970.86</u>	
FROM STATE OF NEW HAMPSHIRE:				
Interest and Dividends				
Tax	\$ 10,873.32	\$ 10,873.32		
National Forest Land Tax	2,650.00	1,584.91		
Savings Bank Tax	7,173.82	7,173.82		
Railroad Tax	2,364.68	2,364.68		
	<u>\$ 23,061.82</u>	<u>\$ 21,996.73</u>		(1,065.09)
MOTOR VEHICLE PERMIT FEES				
	<u>\$ 108,000.00</u>	<u>\$ 116,544.00</u>		8,544.00
OTHER INCOME:				
Licenses	\$ 10,000.00	\$ 2,769.00		
Head Taxes - City's Share		4,018.15		
Interest Income		3,179.06		
Unbudgeted Income		138.45		
Uncommitted Taxes		731.60		
Yield Taxes				
Tax Deed Property Sold - Gain or (Loss)		(14.09)		
	<u>\$ 10,000.00</u>	<u>\$ 10,822.17</u>		822.17
DEPARTMENTAL CREDITS:				
	<u>\$ 194,481.00</u>	<u>\$</u>		
City Clerk		5,504.45		
District Court		3,697.65		
City Buildings		1,868.29		
Police Department		166.75		
Fire Department		5,229.83		
Insurance		15,048.10		
Health Department		4,558.44		
Welfare Department		2,706.21		
Parks and Playgrounds		124.90		
School Department		124,768.19		
Public Works Department		15,172.00		
Inspection Services		311.63		
Debt Service		26,867.59		
Other		364.97		
	<u>\$ 194,481.00</u>	<u>\$ 206,389.00</u>		11,908.00
	<u>\$2,787,323.65</u>	<u>\$1,801,561.87</u>	<u>\$1,005,970.86</u>	<u>\$20,209.08</u>

Fiscal Report

GENERAL FUND

EXHIBIT D

STATEMENT OF EXPENDITURES FOR THE YEAR ENDED JANUARY 31, 1967

	APPROPRIATIONS	EXPENDITURES	UNEXPENDED OR (OVERDRAWN)
GENERAL GOVERNMENT			
Mayor and City Council	\$ 12,400.00	\$ 12,678.41	(\$ 278.41)
Finance Department	21,554.00	19,397.12	2,156.88
City Clerk	19,464.00	18,225.62	1,238.38
City Treasurer	4,475.00	4,717.25	(242.25)
City Tax Collector	14,096.00	13,073.94	1,022.06
Assessors	11,625.00	10,247.80	1,377.20
City Attorney	5,000.00	2,000.00	3,000.00
Election Expenses	10,700.00	10,502.52	197.48
City Hall & Other Buildings	30,309.00	30,712.48	(403.48)
Municipal Court	5,300.00	4,556.00	744.00
PUBLIC SAFETY			
Police Department	185,625.00	183,471.61	2,153.39
Fire Department	183,291.00	181,071.71	2,219.29
Civil Defense	1,730.00	1,235.75	494.25
Inspection Services	1,450.00	1,193.58	256.42
Street Lighting	34,200.00	34,397.86	(197.86)
Planning and Zoning	2,400.00	298.37	2,101.63
Insurance	63,070.00	49,404.23	13,665.77
SOCIAL SERVICES			
Health Department	38,818.00	36,697.90	2,120.10
Welfare Department	121,611.00	98,035.04	23,575.96
Parks and Playgrounds	54,939.00	48,716.71	6,222.29
Library	26,316.00	25,187.88	1,128.12
EDUCATION			
School Department	908,509.00	908,503.83	5.17
PUBLIC SERVICE			
Public Works Department	532,082.00	514,040.00	18,042.00
Airport	20,800.00	20,800.00	-
Town Road Improvement	8,542.00	8,542.00	-
UNCLASSIFIED			
Sundry	4,950.00	4,125.04	824.96
Discount and Abatements	23,126.08	23,126.08	-
Social Security and Retirement	44,700.00	33,267.46	11,432.54
Contingent	13,000.00	4,116.10	8,883.90
Industrial Development	3,900.00	313.43	3,586.57
Central Services	1,000.00	(9.71)	1,009.71
DEBT SERVICE			
Bond and Note Service	173,632.00	173,631.50	.50
Interest on Temporary Borrowing	20,000.00	29,123.35	(9,123.35)
TAXATION			
County Tax	184,709.57	184,709.57	-
	<u>\$2,787,323.65</u>	<u>\$2,690,110.43</u>	<u>\$97,213.22</u>

Fiscal Report
DISTRICT COURT

SCHEDULE D-1

RECEIPTS AND DISBURSEMENTS
FOR THE YEAR ENDED JANUARY 31, 1967

CASH ON HAND AND IN BANK—January 31, 1966 \$ None

RECEIPTS

Fines and Forfeitures	\$6,994.00	
Small Claims	238.75	7,232.75
		\$7,232.75

DISBURSEMENTS

Fines Remitted to State Departments:		
Motor Vehicle	\$2,408.00	
Fish and Game	212.00	
Employment Security	44.00	2,664.00
		\$4,568.75
Small Claims	\$ 191.00	
Court Operating Expenses	348.65	539.65

Remitted to City Treasurer

\$4,029.10
3,697.65

CASH ON HAND AND IN BANK—January 31, 1967

\$ 331.45

Fiscal Report

OTHER FUNDS

PARKING METER FUND

EXHIBIT E

BALANCE SHEET AS AT JANUARY 31, 1967

ASSETS

Cash - Berlin City National Bank	<u>\$10,405.05</u>
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SURPLUS

Balance - February 1, 1966	\$ 7,169.01
Add: Net Income (Exhibit F)	18,236.04

	<u>\$25,405.05</u>
Less: Transfer to Public Works Department	15,000.00

Balance - January 31, 1967	<u>\$10,405.05</u>
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SCHOOL FUND BALANCE SHEET

EXHIBIT E

AS AT JANUARY 31, 1967

ASSETS

Cash - L'Ange Gardien Credit Union	<u>\$4,000.00</u>
------------------------------------	-------------------

LIABILITIES

Land Purchase Contract - Brown School	
Balance - February 1, 1966	\$7,500.00
Less: Paid during the Year	3,500.00

Balance - January 31, 1967	<u>\$4,000.00</u>
----------------------------	-------------------

SCHOOL EQUIPMENT FUND BALANCE SHEET

EXHIBIT E

AS AT JANUARY 31, 1967

ASSETS

Cash - National Shawmut Bank of Boston	<u>\$62.15</u>
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SURPLUS

Balance - January 31, 1967	<u>\$62.15</u>
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DEPARTMENTAL EQUIPMENT FUND BALANCE SHEET

EXHIBIT E

AS AT JANUARY 31, 1967

ASSETS

Cash - Berlin City National Bank	\$ 32.30
Cash - Berlin Savings Bank & Trust Co.	11,168.13

	<u>\$11,200.43</u>
--	--------------------

SURPLUS

Balance - January 31, 1967	<u>\$11,200.43</u>
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Fiscal Report

OTHER FUNDS

EXHIBIT E

PUBLIC IMPROVEMENT FUND BALANCE SHEET AS AT JANUARY 31, 1967

ASSETS		
Cash - Berlin City National Bank		<u>\$15,000.00</u>
SURPLUS		
Balance - January 31, 1967		<u>\$15,000.00</u>

EXHIBIT E

REVALUATION FUND BALANCE SHEET AS AT JANUARY 31, 1967

ASSETS			
Cash - Berlin City National Bank			<u>\$28,540.00</u>
SURPLUS			
Balance - February 1, 1966	\$56,440.00		
Less: Expended During the Year	27,900.00		
			<u>\$28,540.00</u>
Balance - January 31, 1967			<u>\$28,540.00</u>

EXHIBIT E

BRIDGE FUND BALANCE SHEET AS AT JANUARY 31, 1967

ASSETS			
Cash - Berlin City National Bank			<u>\$7,002.92</u>
SURPLUS			
Balance - February 1, 1966	\$24,519.63		
Less: Expended During the Year	17,516.71		
			<u>\$7,002.92</u>
Balance - January 31, 1967			<u>\$7,002.92</u>

EXHIBIT F

PARKING METER FUND STATEMENT OF INCOME AND EXPENSE FOR THE YEAR ENDED JANUARY 31, 1967

INCOME				
Meter Collections	\$17,308.53			
Fines	2,015.50			
Damages	24.75			\$19,348.78
EXPENSES				
Meter Parts	\$ 200.77			
Supplies (Tickets)	127.17			
Municipal Parking Lot:				
Light Fixtures	\$183.80			
Rent - Public Service Co.	1.00			
Taxes - Public Service Co.	600.00	784.80		1,112.74
NET INCOME (Exhibit E)				<u>\$18,236.04</u>

Fiscal Report

STATEMENT OF CEMETERY TRUST FUND

EXHIBIT G

AS AT JANUARY 31, 1967

Name	Balance 1/31/66	Receipts	Disburse- ments	Balance Income	1/31/67 Principal
Adelson, Nellie	\$ 110.78	\$ 4.44	\$	\$ 15.22	\$ 100.00
Anderson, George E.	384.01	15.28	11.50	87.79	300.00
Andrews, Cleveland J.	385.01	15.32	11.50	88.83	300.00
Andresen, Thorval	415.31	16.54	11.50	120.35	300.00
Angelowitz, Moses, Sophia	213.45	9.15		22.60	200.00
Bailey, Eugene F.	473.45	18.88	11.50	80.83	400.00
Bergeron, Victor J.	523.59	20.94	11.50	133.03	400.00
Bernier, Daniel	315.74	12.50	11.50	16.74	300.00
Betz, Dorothea K.	242.54	10.23	11.50	41.27	200.00
Brody, Charles	1,000.00	43.06	43.06		1,000.00
Brooks, Michael	313.26	13.29	11.50	15.05	300.00
Brown, Gordon	303.00	12.92	5.00	10.92	300.00
Bushnell, Pearl D.	1,043.85	41.94	11.50	74.29	1,000.00
Campbell, John, Hattie	473.43	20.36		93.79	400.00
Caplan, Abraham I.	315.70	12.76		28.46	300.00
Carroll, George H.	129.90	5.37	11.50	23.77	100.00
Cobb, Dr. J. J.	170.88	7.19	7.00	21.07	150.00
Cole, E. B.	256.23	10.89	7.00	60.12	200.00
Clarke, Susan N.	257.41	10.88	11.50	56.79	200.00
Davis, Robert	247.13	9.74	11.50	45.37	200.00
Dlugg, Esther	315.70	12.76		28.46	300.00
Erickson, Martin	311.10	12.46	5.00	18.56	300.00
Israelson, Philip M.	1,079.43	43.60		123.03	1,000.00
Jefferson, Harland T.	315.03	19.22	4.00	30.25	300.00
Johnson, Charles	355.52	15.11	11.50	59.13	300.00
Johnson, Charles A.	337.84	13.42	11.50	39.76	300.00
Kelley, Mary E.	312.99	12.62		25.61	300.00
Kent, George E., Etta	386.38	16.44	11.50	91.32	300.00
Kugelman, Rose	209.51	8.48		17.99	200.00
Landry, Amedee	337.82	14.34	11.50	40.66	300.00
Langis, Arthur	339.47	14.58		54.05	300.00
Langis, Oscar	311.10	12.20	11.50	11.80	300.00
Larochelle, Palmira M.	318.36	12.62	11.50	19.48	300.00
Legassie, Robinson	369.47	14.68	11.50	72.65	300.00
Leonovich, Leon	377.76	16.05	11.50	82.31	300.00
Letourneau, J. A.	348.12	13.84	11.50	50.46	300.00
Levey, May W.	208.84	8.96		17.80	200.00
MacKenzie, George W.	345.74	13.74	11.50	47.98	300.00
Macmaster, Nina H.	318.64	13.52	11.50	20.66	300.00
Maloney, Frederick	369.08	15.70	11.50	73.28	300.00
Marx, Phil	523.72	21.16		44.88	500.00
Carried Forward	\$15,366.29	\$637.18	\$347.06	\$2,006.41	\$13,650.00

Fiscal Report

STATEMENT OF CEMETERY TRUST FUND

(continued)

Name	Balance 1/31/66	Receipts	Disburse- ments	Balance Income	1/31/67 Principal
Brought Forward	\$15,366.29	\$637.18	\$347.06	\$2,006.41	\$13,650.00
Moreau Fund	304.00	13.01	6.50	10.51	300.00
Morris, Marie E.	565.36	24.14	11.50	178.00	400.00
Murphy, Edward	314.20	13.43	6.50	21.13	300.00
Murray, Margaret	763.39	32.67	11.50	284.56	500.00
Murray, Philip, Ralph	425.81	18.05	18.00	125.86	300.00
Nielson, Carl A.	345.78	13.74	11.50	48.02	300.00
Oleson, Carl, Annie	310.08	12.28	11.50	10.86	300.00
Oswell, John	339.90	14.43	11.50	42.83	300.00
Polakewich, Bertha I.	1,040.50	42.04		82.54	1,000.00
Rines, William, Gladys	308.04	12.20	11.50	8.74	300.00
Roy, Bernard	366.26	15.58	11.50	70.34	300.00
Salomon, Charles J.	522.52	22.47		44.99	500.00
Schonauer, Leopold	316.14	13.59		29.73	300.00
Snow, George	394.56	16.87	4.00	107.43	300.00
Stahl, Ann, Hyman	2,138.98	92.07		231.05	2,000.00
Stern, Isaac, Pauline	313.55	12.68		26.23	300.00
Stewart, Alex, Kate	237.21	10.02	11.50	35.73	200.00
Sulloway, Bessie M.	431.15	18.37	11.50	138.02	300.00
Teare, Lenora	112.25	4.42	5.00	11.67	100.00
Tellington, J. J.	160.61	6.81	4.00	13.42	150.00
Thayer, Ira W.	815.02	34.96	7.00	342.98	500.00
Tondreau, Alfred	399.48	15.76	11.50	103.74	300.00
Uhlschoeffner, Esther	270.83	11.43	11.50	70.76	200.00
Vachon, Zoe	104.87	4.48		9.35	100.00
Vaillancourt, J. A.	322.45	12.78	11.50	23.73	300.00
Wagner, Joseph A.	531.48	22.85		54.33	500.00
Walker, William W.	356.29	15.14	11.50	59.93	300.00
Walters, A. W.	515.20	21.99	11.50	175.69	350.00
Wardwell, Harry	335.30	14.24	11.50	38.04	300.00
Welch, Lee W.	393.60	15.64	11.50	97.74	300.00
Wellington, Mrs. Lester	366.07	15.57	11.50	70.14	300.00
Wheeler, Harry	259.35	10.24	11.50	58.09	200.00
Wight, J. Howard	394.81	15.72	11.50	99.03	300.00
	<u>\$30,141.33</u>				
NEW FUNDS					
Brown, Roy	300.00	4.00		4.00	300.00
Hickey, Jennie	300.00	2.00		2.00	300.00
Beaudoin, P. T. and Elizabeth	300.00	1.00		1.00	300.00
Palmer, Henry M. & Annie	300.00	4.00		4.00	300.00
Howell, Annie F.	300.00	4.00		4.00	300.00
Gilbert John B.	300.00	7.02		7.02	300.00
Snelman, John	300.00				300.00
	<u>\$32,241.33</u>	<u>\$1,278.87</u>	<u>\$616.56</u>	<u>\$4,753.64</u>	<u>\$28,150.00</u>

Fiscal Report

Treasurer's Report of Receipts and Disbursements

EXHIBIT H

YEAR ENDED JANUARY 31, 1967

CASH - PER PRIOR REPORT

\$ 168,362.38

RECEIPTS

BUDGET ACCOUNTS:

Departmental Credits	\$ 206,389.00	
Non-Cash Items	8,542.00	
	\$ 197,847.00	
Current Taxes	1,445,797.30	
Miscellaneous Taxes	21,996.73	
Motor Vehicle Permit Fees	116,544.00	
Other Income (City Share)	6,818.41	
State Share Yield Taxes	649.32	\$1,789,652.76

NON-BUDGET ACCOUNTS:

Tax Anticipation Notes	\$3,800,000.00	
Water Bonds	250,000.00	
Tax Deeds	100.00	
Tax Sales	10,603.73	
Poll Taxes (Prior Years)	2,114.00	
Property Taxes (Prior Years)	87,980.49	
Head Taxes	40,861.50	
Uncommitted Head Taxes and Penalties (Prior Years)	66.50	
Yield Taxes (Prior Years)	43.83	
Parking Meter Fund	19,348.78	
Insurance Claims- Net	59.80	
Fire Loss - Green Street	68,155.12	
Civil Defense	249.49	
Head Start	12,923.00	
Neighborhood Youth Corps	22,193.08	
Elementary and Secondary School Act - Title 1	64,312.41	
Elementary and Secondary School Act - Title 2	6,891.55	
Elementary and Secondary School Act - Title 4	18,111.60	4,404,014.88

TOTAL RECEIPTS

6,193,667.64

TOTAL CASH AVAILABLE - Forwarded

\$6,362,030.02

Fiscal Report

Treasurer's Report of Receipts and Disbursements

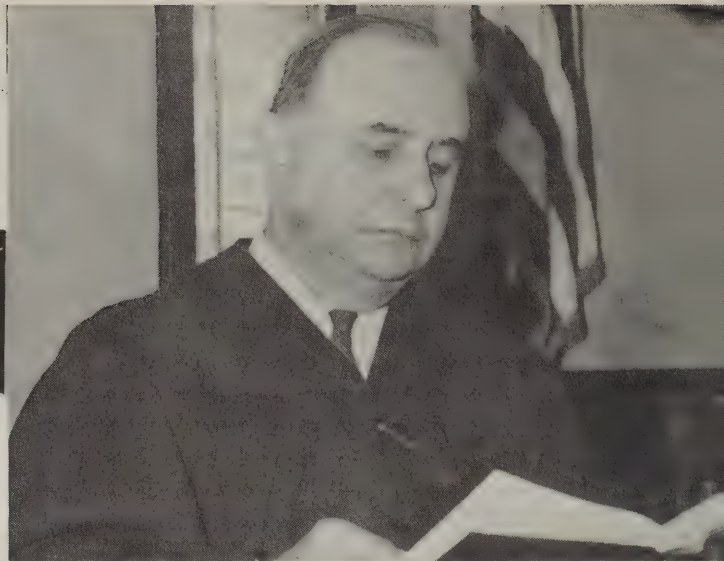
(continued)

YEAR ENDED JANUARY 31, 1967

TOTAL CASH AVAILABLE - Forwarded		\$6,362,030.02
DISBURSEMENTS		
BUDGET ACCOUNTS:		
Appropriations	\$2,690,110.43	
Non-Cash items	31,132.94	\$2,658,977.49
NON-BUDGET ACCOUNTS:		
Bounties	\$ 4.50	
Bridges	17,516.71	
Tax Sales	10,342.01	
Head Taxes Remitted to		
State of New Hampshire	37,641.35	
State of N. H. Yield Taxes	94.09	
Tax Anticipation Notes	2,900,000.00	
Water Bonds to		
Berlin Water Works	250,000.00	
Parking Meter Fund	16,112.74	
School Fund	3,500.00	
Revaluation Fund	27,900.00	
School Bus Fund	6,235.33	
Tax Collector's Change Fund	200.00	
Advance for Payroll Taxes	12.50	
Fire Loss Disbursements	234.87	
Housing Authority	3,556.26	
Head Start	9,009.28	
Neighborhood Youth Corps	23,933.10	
Elementary & Secondary School		
Act - Title 1	60,515.48	
Elementary & Secondary School		
Act - Title 2	7,132.23	
Elementary & Secondary School		
Act - Title 4	15,574.10	3,389,514.55
TOTAL DISBURSEMENTS		6,048,492.04
CASH IN BANK - January 31, 1967		<u>\$ 313,537.98</u>
CASH IN BANKS - January 31, 1967		
Berlin City National Bank:		
General Account	\$188,733.95	
Bridge Fund	7,002.92	
Equipment Fund	32.30	
Parking Meter Fund	10,405.05	
Public Improvement Fund	15,000.00	
Revaluation Fund	28,540.00	\$249,714.22
Berlin Savings Bank and Trust Co.:		
Equipment Fund		11,168.13
Boston Safe Deposit and Trust Co.:		
General		300.00
L'Ange Gardien Credit Union:		
General	\$ 5,421.53	
School Fund	4,000.00	9,421.53
National Shawmut Bank of Boston:		
General	\$42,871.95	
School Fund	62.15	42,934.10
TOTAL - As Above		<u>\$313,537.98</u>

District Court

JEAN LOUIS BLAIS



January 31, 1966 — January 31, 1967

To the Mayor and City Council of the City of Berlin.

I herewith submit my report as Clerk of Berlin District Court for the fiscal year ending January 31, 1967.

Cash in Bank, January 31, 1966		None
Income from fines and Forfeitures	\$6,994.00	
Small Claims Income	238.75	\$7,323.75
TOTAL INCOME		\$7,232.75

DISBURSEMENTS:

State Departments:

Motor Vehicle Dept.	\$2,408.00
Fish & Game Dept.	212.00
Dept. of Employ. Security	44.00

	\$2,664.00
City Treasury	4,029.10
Small Claims, Judge J. L. Blais	191.00
Miscellaneous Court Expenses	348.65
(Statement Attached)	

TOTAL DISBURSEMENTS **\$7,232.75**

Cash in Bank, January 31, 1967	None
Cash on hand, January 31, 1967	None
	\$7,232.75

LUCIEN A. FORTIER, Clerk

REPORT OF DISTRICT COURT

January 31, 1966 — January 31, 1967

Detailed statement of all disbursements paid for expenses of the Court during the year.

Bank Charges	\$ 8.00
Complaints & Warrants, Smith & Town	29.00
Rae S. Laraba, Sec., Judicial Council, New forms, Commitment, Juvenile, Small Claims, etc.	188.52
Stamps for use of District Court	13.00
Equity Publishing Corp., Statutes	22.00
Surety Bond, Vaillancourt & Woodward, Inc.	5.00
The Book Store, Adding Machine	10.00
Court Seals, repair of one, and the purchase of one new seal	15.45
Witness Fees & Mileage for same	57.68

TOTAL COURT EXPENSES **\$348.65**

Berlin Housing Authority

URBAN RENEWAL

At year's end, the Authority was awaiting federal approval of its application for loan and grant (Part I) for undertaking and financing the Cole Street urban renewal project. Please see Attachment I for a brief description of Project N.H.R-15.

ELDERLY HOUSING

The Housing Assistance Administration (HAA) in 1965 approved the Authority's requested program reservation for 55 units of low-rent elderly housing and entered into a contract with the Authority for an \$11,000 advance to cover project planning costs. The Authority selected Anderson-Nichols and Co., architects and engineers, as architect for the housing development. HAA representatives came to Berlin in late October to inspect housing sites recommended by the Authority. HAA approval of a site within the Cole Street urban renewal area is expected in early 1967. Once site approval is received, the Authority will complete preliminary planning and submit its development program for HAA approval. This program will form the basis of proceeding with project planning and will include descriptions of the housing site, sketch plans, and an estimate of the total cost of the planned housing units. This esti-

mate will serve as the basis for an annual contributions contract between the Authority and HAA.

APPOINTMENT TO THE AUTHORITY

Robert Morin was reappointed to the Authority for a five-year term beginning Dec. 9, 1966. Mr. Morin has served as a Commissioner since the Authority was formed in December of 1963.

THE PROPOSED COLE STREET PROJECT

Bounded by York, Cole, Mason, Pleasant and Green Streets and the Grand Trunk right-of-way, the 16.1-acre urban renewal area includes a 2.2-acre section along York Street designated for conservation treatment. Rehabilitation of residential properties will be the major activity in this section of the project area with better than half of the existing residential buildings to be retained. The remainder of the Cole Street area is scheduled for clearance and redevelopment.

The Cole Street area is presently occupied by a mixture of commercial, industrial and residential facilities developed far below the area's potential. The table below indicates land use distribution following redevelopment in accordance with the Urban Renewal Plan.

DISTRIBUTION OF LAND USE

	Acres	Percent
Residential	5.1	32
Commercial	3.0	19
Park	1.3	8
Parking Areas	2.1	13
Streets	4.6	28
	16.1	100

Redevelopment of the Cole Street area will mean more than attractive new buildings and landscaped areas —

- * To Berlin's low income elderly it will mean the opportunity to secure desirable housing at rents they can afford . . .
- * To persons living in and around the central area—a more suitable residential environment . . .
- * To the motorist—freer flowing traffic . . .
- * To the shopper—modern, centrally-located stores set in landscaped areas and surrounded by parking . . .

* To the merchant—the opportunity to more effectively meet the needs of Berlin shoppers . . .

* To the taxpayer—a strengthened tax base. The current assessed value of real property in the Cole Street area is approximately \$1,035,000. Assessments following redevelopment are expected to increase by 80 percent. Also, it is anticipated that the value of property adjacent to the urban renewal project will increase as the Cole Street area is rebuilt and building improvement begins to take place.

Berlin Housing Authority

REDEVELOPMENT PLAN

Under the redevelopment plan for the Cole Street area, uses are limited to residential, commercial and public and further restricted as to lot coverage, building height, parking, signs and landscaping.

Parcel R-1, a 2.36-acre site on Green Street, is to be used for the construction of 55 units of low-rent elderly housing. Rents will be set on the basis of the ability of the low income families and individuals to pay. All low income elderly families and individuals displaced by the Cole Street project will have top priority for this housing.

Parcel R-2, a one-acre site off Cole Street, is to be sold to a private developer for the construction of apartments. The developer of R-2 will provide one off-street parking space for each apartment built.

Parcel R-3 is within the conservation area, which area includes ten residential buildings to be retained. With a total area of 32,250 square feet, parcel R-3 will accommodate several new housing units. As with parcel R-2, the land will be sold to a private redeveloper.

Parcel C-1 on the northwesterly corner of Pleasant and Green Streets has an area of 31,150 square feet and is designated for general business use. The redevelopment plan requires the provision of one square foot of parking space for each square foot of commercial space developed on this par-

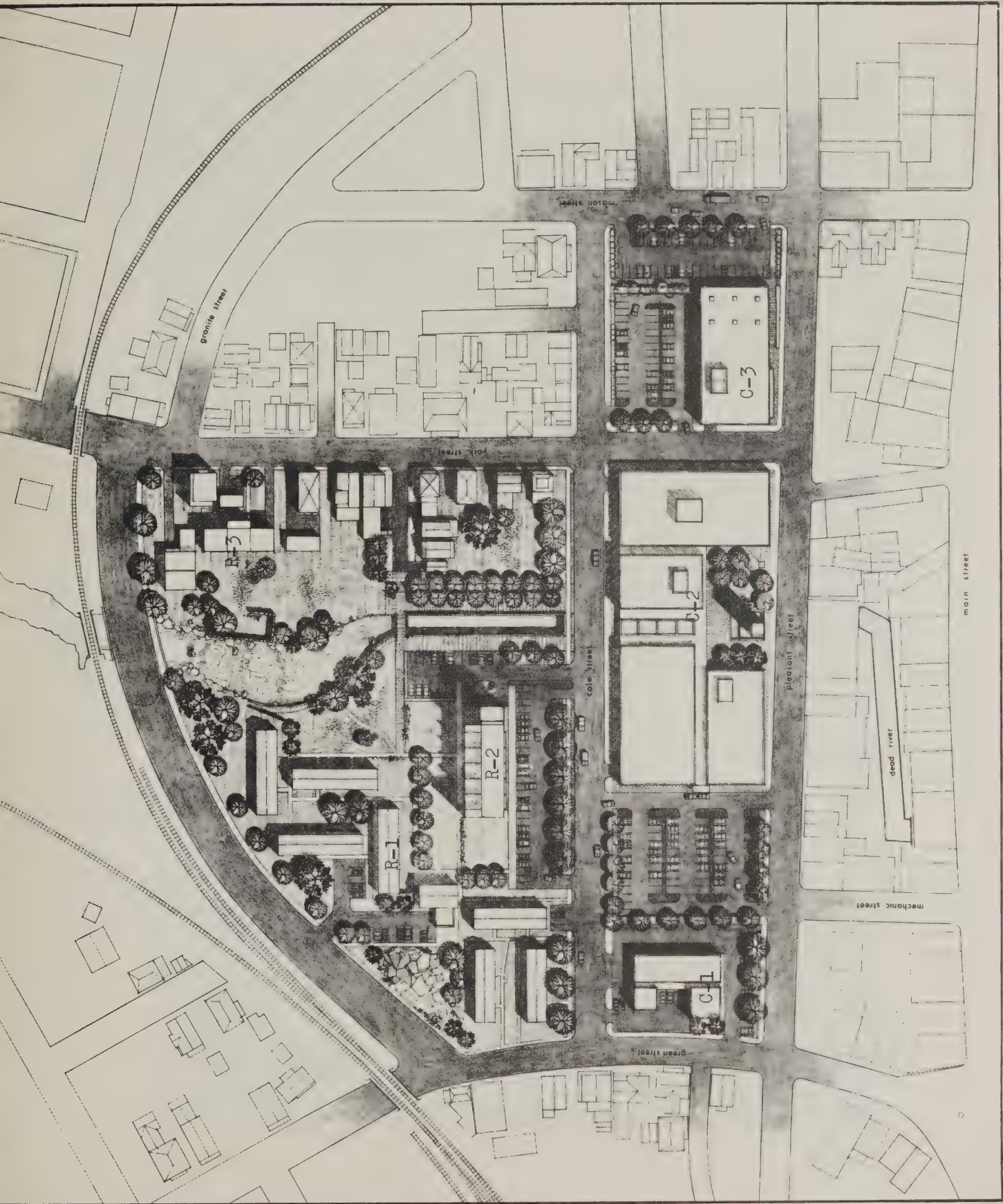
cel. This site would be particularly suitable for a firm requiring a major building with adjacent parking, such as an automobile dealership, furniture or food store.

Parcel C-2 has a total area of 83,500 square feet. Parking for this parcel is to be provided in the adjacent municipal lots. The development envisioned for C-2 is an intergrated shopping complex emphasizing central business district type stores—with a major store and supporting smaller shops grouped around a pedestrian area of approximately 20,000 square feet. Redevelopment plans allow for the development of office space above the retail area.

Parcel C-3 on the northwesterly corner of York and Pleasant Streets is subject to the same use restrictions as parcel C-2. It has an area of 19,060 square feet. Parking is to be provided in the adjacent municipal lots. Redevelopment of parcel C-3 could be for single or multiple stores of a type similar to those proposed for parcel C-2.

Three landscaped parking areas containing 220 spaces will be located next to the commercial sites. These facilities will be for short-term shopper parking.

A 1.3-acre park will be developed along the banks of the Dead River and dedicated to the city. Dead River improvements will be made. Park development will include the installation of walkways, permanent benches and decorative lights.



COLE STREET URBAN RENEWAL PLAN - N.H.R.-15 - PRELIMINARY SITE PLAN
BERLIN HOUSING AUTHORITY ; BERLIN , NEW HAMPSHIRE

Berlin Housing Authority

ECONOMIC POTENTIAL

The new commercial facilities in the Cole Street area are expected to enable all Berlin stores to more effectively serve the available market. It is expected that the Pleasant Street Shopping Center to be developed on Parcel C-2 will be oriented largely toward comparison goods stores, that is, those stores selling merchandise purchased on a shopping basis, such as department stores, variety stores, apparel shops, furniture and appliance stores and specialty goods stores. The center might also include a limited amount of convenience goods facilities such as food stores, drug stores and hardware stores. Redevelopment plans for the shopping center allow the development of office space above the retail area.

The trade area of a shopping center is usually defined as the area from which a majority of customers are most likely to be attracted to the center's retail stores. The trade area available to central Berlin stores and the new Pleasant Street Shopping Center is extensive and encompasses the northern portion of Coos County to Colebrook, west to the rural areas on the eastern borders of Vermont, south to the town of Conway, and east to the town of Bethel in Maine.

The total trade area has a present population of approximately 38,000 persons. However, it should be noted that 22,000 people are living within a five-mile radius of Berlin. Total retail sales in Berlin are estimated at approximately \$22 million and it is expected that with the modern facilities which can be developed in the Pleasant Street shopping area that an additional \$2.5 million to \$3 million of retail potential is immediately available. Central Berlin is the strongest single retail concentration within the entire trade area and will be even more effective with the completion of the Pleasant Street Shopping Center.

OPERATIONS

The Berlin Housing Authority began planning the Cole Street Project in the summer of 1965 with funds advanced by the Department of Housing and Urban Development. A local public agency created by the State, the Authority was or-

ganized pursuant to a resolution of the City Council. Five Commissioners appointed by the Mayor serve as the Authority's board. The Cole Street Project will be carried out by the Authority upon acceptance of the redevelopment plan.

The Authority will make every reasonable effort to acquire property by negotiated purchase. Offers made by the Authority will be based on the reports of two independent appraisers who have studied the Berlin real estate market and inspected each property to be acquired. Any property owner dissatisfied with the Authority's offer will have the right to a jury trial to determine the value of his property.

Families and individuals living in the area will not be required to move before being offered decent, safe and sanitary accommodations that are within their means and of a size adequate to meet their needs. The Authority will pay the moving costs of all residents up to \$200 each. Elderly persons of low-income will have top priority for the elderly apartments to be built in the Cole Street Area.

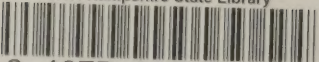
The Authority will offer to help businesses find new locations that meet their space needs and locational preferences. Displaced business concerns which conform to redevelopment plan controls will be given preference, under established disposition procedures, in purchasing project land for re-establishing their operations or in leasing space from redevelopers. Special long term loans will be available from the Small Business Administration to help firms relocate. A displaced business will be reimbursed for actual moving expenses up to a maximum of \$25,000. An additional payment of \$2,500 will be made to small businesses that are displaced.

Once the land is cleared, it will be sold to private persons for redevelopment. No urban renewal money will be used for construction of buildings. All land to be disposed of will be appraised twice and sold for its fair value under the provisions of the redevelopment plan. Redevelopers will be required to build in accordance with the redevelopment plan and begin construction within a reasonable period of time.



OCT 10 2003

New Hampshire State Library



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